

MINUTES
TOWN OF KERROBERT REGULAR MEETING OF COUNCIL
August 19th 2025 AT 7:00 PM

PRESENT:

Mayor: Michael Mitchell
Councillors: Connor Phillips, Don Snell, Lisa Knorr, Kim Burgardt
Absent: Cody Hall, Regis Neumeier, (with regrets)
Staff: Tara Neumeier CAO,
Public: None

CALL TO ORDER: Mayor Mitchell called the meeting to order at 7:04 p.m.

PUBLIC HEARING

DELEGATIONS:

ADDITIONS TO AGENDA:

APPROVAL OF THE MINUTES:

179/2025 Burgardt:
The minutes from the Regular Meeting of the Council of the Town of Kerrobert held on July 16th 2025, be approved. Further, they are filed in the Municipal Records.

Carried

MANAGEMENT REPORTS:

180/2025 Snell:
That the Administrative Trackers dated July 16th be received for information.

Carried

181/2025 Knorr:
That the Monthly Fuel and Mileage Report dated June 2025 be received for information.

Carried

182/2025 Snell:
That the Monthly Operations Report dated August 14th 2025 be received for information.

Carried

183/2025 Knorr:
That the Employee Payroll Summary Report for July 2025 be received for information.

Carried

- 184/2025 Burgardt:
That the Bank Reconciliation for July 2025 be received for information.
- Carried
- 185/2025 Snell:
That the Statement of Financial Activities with Reserve Fund Report as of July 31 2025 be received for information.
- Carried
- 186/2025 Knorr:
That the list of properties in Tax Enforcement as of August 18th 2025 be received for information.
- Carried

APPROVALS:

- 187/2025 Burgardt:
That the List of Proposed Payments totaling \$405,175.29 starting at cheque 30752 to 30813 inclusive including online payments of \$130,652.28 be approved. Furthermore, the List of Proposed Payments is attached per Schedule "A" which shall form part of these minutes.
- Carried
- 188/2025 Snell:
That the CAO has approval to sign an engagement letter with Avenue Law. Furthermore, with this agreement the Town of Kerrobert hereby appoints Avenue Law as our Bylaw Lawyer to be used at the discretion of the CAO and as budget allows.
- Carried
- 189/2025 Snell:
That the CAO proceed with finalization of the purchase of property 436 Pacific Ave from the Kerrobert Credit Union for the price of \$75,000. Furthermore, the lease agreement will remain unchanged with Rituals skin care, it will just be switched to the Town of Kerrobert.
- Carried
- 190/2025 Knorr:
That the CAO proceed with entering into a Service Agreement with SaskTel for future Development of Yukon Ave to provide a designated approach for Parcel K should that be necessary with any future sale of Parcel H.
- Carried

191/2025 Burgardt:
That the Town of Kerrobert enter into an Agreement of Access to SGI Information for the purpose
Of Bylaw Enforcement.

Carried

192/2025 Knorr:
That the following three Curb Appeal Incentive Applications be approved: Bick's Drugs, old and new
and the Vintage.

Carried

COMMITTEES & OUTSIDE BOARDS:

193/2025 Knorr:
That the Regular Meeting minutes of the Kerrobert and District Recreation Board dated August
11th 2025 be accepted for information.

Carried

194/2025 Snell:
That the Prairie Bylaw Report dated August 7th 2025 be received for information.

Carried

195/2025 Burgardt:
That the Helipad Process Inspection Report for 2025 be received. No further action is necessary.

Carried

CORRESPONDENCE:

196/2025 Burgardt:
That the SAMA 2025 Certificate of Confirmation be received for information.

Carried

197/2025 Burgardt:
That the CAO let the RM of Mariposa that they would definitely attend a forum
With Federal MP Jeremy Patzer.

Carried

BYLAWS:

NEW BUSINESS:

198/2025 Snell:
That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority
Freedom of Information and Protection of Privacy Part III Sec 15. at 8:08 pm.

199/2025 Burgardt:
That Council continue proceedings past 10 p.m. as per Council Procedures Bylaw No 1079-22.

Carried

200/2025 Phillips:
That Council conclude the Closed Meeting and resume the Regular Meeting of Council at 10:02 pm

Carried

201/2025 Snell:
With regards to the personal property that was removed from Lot 6-7 Block 5 Plan G64, the Council for the Town of Kerrobert after careful consideration and consultation with legal council has decided that all personal belongings that were removed from the yard to bring it in compliance with the Town Nuisance Bylaw will not be returned to the homeowner. The only items that may be returned after payment of all fees associated with enforcement are paid, are those items currently stored in the Kerrobert Towing Compound. Furthermore, it is with the understanding that this is to achieve what is best for the community as a whole.

Carried

ROUND TABLE:

ADJOURNMENT:

202/2025 Snell:
That the meeting adjourns at 10:17 p.m.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of New
Council held August 19th 2025



Mayor



Chief Administrative Officer
Town of Kerrobert

Regular Meeting Aug 19th
Schedule "A"

Date Printed
2025-08-18 9:01 AM

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2025-00033 to 2025-00036

Page 1

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
30752	2025-07-21	Town of Luseland				
		Golf Tourny 25		Urban Meets Gold Tourny July 21/	100.00	100.00
30753	2025-07-23	Nutrien Ag Solutions (Canada)				
		85548530		Startup, Pounce, 3-Way XP	1,288.00	1,288.00
30754	2025-08-15	Armstrong, Sharon Lorraine				
		0976		2 packs of lillies	31.46	31.46
30755	2025-08-15	Bahm's Auto Service & Supply				
		Jul 2025 Bahm's		July 2025 Statement Bahm's	886.33	886.33
30756	2025-08-15	Barricades and Signs Ltd.				
		74663		New street signs-Man,Rail,Bus,Bo	566.35	
		76191		New Street Signs-AB,Uss,Pete,Pa	272.79	839.14
30757	2025-08-15	Battlefords Flooring Centre Ltd.				
		20035		Re-finish floors in PCC	8,566.57	8,566.57
30758	2025-08-15	BeePLUS Workplace Solutions				
		345135		Copy paper for printer	376.85	376.85
30759	2025-08-15	Bick's Drugs				
		Jul 2025 Bick's		July 2025 Statement Bick's	29.38	
		July 2025 POOL		July 2025 Statement Bick's POOL	97.43	126.81
30760	2025-08-15	CCASK Construction Code Authority				
		11146		Permit #25004-Turnbull garage 24	518.28	
		11118		Permit #25002 - Seversen Det Ga	618.03	
		11158		Permit #25003 - Mock porch additi	1,095.05	2,231.36
30761	2025-08-15	Cleartech Industries Inc				
		INV1170084		Chemicals for pool	5,141.61	
		INV1172836		Electrobe sol, DPD free & total chl	483.32	
		INV1172839		Sodium bisulphate and bicarbonat	2,439.37	
		INV1164124		Missed Inv June/25 chemicals	7,829.59	15,893.89
30762	2025-08-15	Delco Automation Inc.				
		M45875		Dupont FilmTec Membrances	13,156.50	13,156.50
30763	2025-08-15	Delta Co-operative Association				
		July 2025 Stmt		July 2025 Statement Delta Co-Op	127.73	127.73
30764	2025-08-15	Dr Saw				
		222469		Missed Inv 2023 Sharpen Blade	855.75	855.75
30765	2025-08-15	Eye on the Blade				
		2025-158		Sharpen blades	947.10	947.10
30766	2025-08-15	Flocor Inc.				
		7072407		Water meter parts	712.29	712.29
30767	2025-08-15	Heitt's Plumbing & Heating Ltd				
		76630		Repair poop heaters - June 9	1,355.74	1,355.74
30768	2025-08-15	Hollycock's Greenhouse				
		06/01/2025		Flowers for CIB	2,031.40	
		06/01/2025-2		Coral wave petunia	133.20	2,164.60
30769	2025-08-15	Hood, Ross				
		23		Seasonal Public Works (July 9 - Ju	1,161.34	
		24		Seasonal Public Works - Aug 8/25	1,944.00	3,105.34
30770	2025-08-15	Information Services Corp				
		July 2025 ISC		March 2025 Statement	2,169.00	2,169.00

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2025-00033 to 2025-00036

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
30771	2025-08-15	Johnson, Kyle			
		Aug 2025 Kyle	Cell Phone Subsidy	35.00	35.00
30772	2025-08-15	Kerrobert Backhoe Service			
		0751	Water Break - 400 Block of Pacific	1,831.50	
		14992	Find 216 McGinnis Street curb sto	277.50	2,109.00
30773	2025-08-15	Kerrobert Paint & Body Ltd.			
		84990	Arena glass cleaner	52.38	52.38
30774	2025-08-15	Kerrobert Credit Union			
		436 Pac Prchse	Purchase of 436 Pacific (Headqtrs)	75,000.00	75,000.00
30775	2025-08-15	Kerrobert Shop Easy			
		Jul 2025 ShopEZ	July 2025 Statement Shop Easy	63.07	63.07
30776	2025-08-15	Kerrobert Reddimart			
		June 2025 Reddi	June 2025 Statement Reddi	88.14	
		July 2025 Reddi	July 2025 Statement Reddi	6.00	94.14
30777	2025-08-15	Kerrobert Courtroom Gallery			
		Stadnyk Donatio	Stadnyk donation - July 2025	500.00	500.00
30778	2025-08-15	Kerrobert Towing & Storage			
		747138	Tow car from 237 Atlantic Bylaw E	126.00	
		747147	23 Days Impound - 237 Atl Green	483.00	609.00
30779	2025-08-15	Kinsmen Club of Kerrobert -PCC			
		07/12/25 Macks	Mack Wedding 07/12/25	845.00	845.00
30780	2025-08-15	Knorr, Nancy			
		1001246	3 Shake & 5 soil feed	74.74	74.74
30781	2025-08-15	Konica Minolta Busn Solutions			
		503299307	July 2025 Photocopier	317.31	317.31
30782	2025-08-15	McNutt, Garry			
		225818	Hose for water trailer	10.49	
		5GZPB90FMI	Water filter housing	77.68	
		EX8QDV1GI	Sediment filter for water filter	145.86	234.03
30783	2025-08-15	Mike's Septic Service			
		4801	Suck out @ FG	1,365.00	1,365.00
30784	2025-08-15	Millard Holdings Ltd			
		179	Sharpening CR blades	399.60	399.60
30785	2025-08-15	Minister of Finance			
		RP-2025-404	RCMP Rural Policing	94,973.01	94,973.01
30786	2025-08-15	Neumeier, Tara			
		Aug 2025 Tara	Cell Phone Subsidy	35.00	35.00
30787	2025-08-15	Northbound			
		IN250318	Monthly invoice summary	1,810.20	
		IN250206	Monthly invoice summary	648.38	
		IN250342	Monthly invoice summary	666.75	
		IN240550	Dec 2024 Missed Invoice	388.50	
		IN240579	Consult with ratepayers	78.75	3,592.58
30788	2025-08-15	Omnisport Inc.			
		9756	Arena boards	2,389.84	2,389.84
30789	2025-08-15	Phillips, Morris			
		Aug 2025 Tara	Cell Phone Subsidy	35.00	35.00
30790	2025-08-15	Prairie Bylaw			
		Issued	Lewicki, Matthew		

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2025-00033 to 2025-00036

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			021-2025	Bylaw Services - July 8, 2025	820.57	820.57
30791	2025-08-15	Prairie Bylaw Issued Lewicki, Matthew				
			022-2025	Bylaw Services - July 17, 2025	785.49	785.49
30792	2025-08-15	Prairie Bylaw Issued Lewicki, Matthew				
			023-2025	Bylaw Services - July 22, 2025	803.03	803.03
30793	2025-08-15	Prairie Bylaw Issued Lewicki, Matthew				
			024-2025	Bylaw Services - July 29, 2025	872.46	872.46
30794	2025-08-15	Prairie Bylaw Issued Lewicki, Matthew				
			025-2025	Bylaw Services - August 7, 2025	784.61	784.61
30795	2025-08-15	Prairie Branches				
			789	Custom Lawn Service June 30, Ju	120.00	
			796	Custom Lawn Service Jul 17-29	350.00	470.00
30796	2025-08-15	Pro-Bilt Structures Ltd.				
			132730	Service zamboni door	429.74	429.74
30797	2025-08-15	Purolator Courier Ltd.				
			530170364	Shipping fees - BCL documents	61.58	61.58
30798	2025-08-15	R. Hennings Welding Ltd.				
			4266	Repair front roller bracket	265.44	265.44
30799	2025-08-15	RDR Enterprises Ltd.				
			20240051	Pressure truck June 27 for Mike's !	1,320.90	1,320.90
30800	2025-08-15	Rev Energy Services Ltd.				
			25657	Flat repair unit #10	41.63	41.63
30801	2025-08-15	Saskatchewan Workers'				
			2025 Statement2	2025 2nd payment on acct	14,453.94	14,453.94
30802	2025-08-15	Saskatchewan Health Authority				
			Reimbursement-2	Refund EFT Errors	103.74	103.74
30803	2025-08-15	Saskatchewan Research Council				
			3017734	Water Analysis	33.86	
			3017752	Water Analysis	33.86	
			3017444	Water Analysis	33.86	
			3017159	Water Analysis	33.86	
			3017161	Water Analysis	33.86	
			3018041	Water Analysis	33.86	
			3018411	Water Analysis	222.86	
			3018671	Water Analysis	33.86	459.88
30804	2025-08-15	Schlosser, James				
			08/11/2025	Personal truck use - Bylaw cleanu	80.00	
			Aug 2025 Jim	Cell phone subsidy	35.00	115.00
30805	2025-08-15	SGL				
			966JVE 2025	2015 Dodge Ram 966JVE 2025 R	1,545.64	1,545.64
30806	2025-08-15	Shepherd, Marli				
			07/18/2025	Travel to Saskatoon for pool suppl	215.22	
			07/23/2025	Pick up Drowning Prev Week cake	59.53	
			08/11/2025	Milage to pick up pucks	59.53	
			Aug 2025 Marli	Monthly Fuel Subsidy	24.50	358.78

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2025-00033 to 2025-00036

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
30807	2025-08-15	Swimming Pools by Pleasureway				
			25-1086	Aqua super shock	939.77	
			25-0532	Cover gaskets	383.68	
			25-0862	Test reagent	31.26	
			25-1261	Ladder bolts	47.26	1,401.97
30808	2025-08-15	Thompson Bearing & Farm Parts				
			91628	Blade,bearings, cap roller, seals	1,561.27	
			91425	Maintenance on mowers	1,980.14	3,541.41
30809	2025-08-15	Tint Doctor				
			18926	UV protectant on park signs	116.56	116.56
30810	2025-08-15	Town of Kerrobert				
			23	Roll #447 Hood tax payment - 23	467.66	
			Aug 25 #132 DV	Roll #132-Voykin Tax Payment	120.00	
			Aug 25 #513 KJ	Utility/Tax Acct 513 0010	546.48	
			Aug 25 #537 JS	Account 537 - Schlosser UT/TX	384.84	1,518.98
30811	2025-08-15	Vollman, Jerry				
			Aug 2025 Jim	Cell Phone Subsidy	35.00	35.00
30812	2025-08-15	Wheatland Regional Library				
			5472	Second half of 2025 Levy	4,103.10	4,103.10
30813	2025-08-15	Western Regional Landfill Inc.				
			901	June 2025 Charges	1,703.88	
			933	July 2025 Charges	751.52	2,455.40
Total Computer Cheque:						274,523.01

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2025-0124	2025-08-15	Access Communications Co-op Lt				
			July 25 Cable	July 2025 Cable	130.60	130.60
2025-0125	2025-08-15	Canada Post Corporation				
			95000032840	Water Analysis Postage	10.24	
			90000040382	Water Analysis Postage	51.59	61.83
2025-0126	2025-08-15	MC				
		Issued Collabria Mastercard				
			4465	Jun 21 to Jul 22 2025 Statement	3,834.45	3,834.45
2025-0127	2025-08-15	Kindersley & District Co-op				
			July 2025 Stmt	July 2025 Statement Kind Co-op	302.64	302.64
2025-0128	2025-08-15	Loraas Disposal North Ltd.				
			Jul 2025 Loraas	July 2025 Loraas	24,596.79	24,596.79
2025-0129	2025-08-15	Millsap Fuel Distributors				
			July 2025 Fuel	July 2025 Fuel	4,289.65	4,289.65
2025-0130	2025-08-15	Millsap Fuel Distributors				
			346306	Taylor's trip to the city	106.30	106.30
2025-0131	2025-08-15	Millsap Fuel Distributors				
			347332	Fire department fuel	118.17	118.17
2025-0132	2025-08-15	Minister of Finance				
			July 2025 EPT	July 2025 EPT Return	44,925.53	44,925.53
2025-0133	2025-08-15	Municipal Employees'				

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2025-00033 to 2025-00036

ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		July 2025 MEPP	July 2025 MEPP remit	9,625.96	9,625.96
2025-0134	2025-08-15	Poulin's Pest Control			
		1797643	Monthly pest control	89.31	89.31
2025-0135	2025-08-15	Quadient Canada Ltd.			
		Aug 25 Quadient	Postage for Postage Machine	800.00	800.00
2025-0136	2025-08-15	Receiver General Of Canada			
		Jul 2025 Remitt	July 2025 Govt Remittances	21,062.77	21,062.77
2025-0137	2025-08-15	SaskEnergy			
		Jul 2025 Energy	July 2025 Energy	2,706.21	2,706.21
2025-0138	2025-08-15	SaskPower			
		Jul 14/25 Power	Jun 12/25 - Jul 14/25 Power	10,238.83	10,238.83
2025-0139	2025-08-15	SaskTel Cmr			
		Jul 2025 Phones	July 2025 Phones	891.94	891.94
2025-0140	2025-08-15	SaskTel Cmr			
		Jul 2025 Cells	July 2025 Cell Phones	291.80	291.80
2025-0141	2025-08-15	SUMA			
		Aug 2025 SUMA	Benefits	4,101.27	4,101.27
2025-0142	2025-08-15	Town of Kerrobert			
		Jul 25 W/S Bill	July 2025 W/S Bills	2,478.23	2,478.23
				Total Online Banking:	130,652.28

Total AP: 405,175.29

Certified Correct August 20, 2025



Mayor Michael Mitchell