# MINUTES

## TOWN OF KERROBERT REGULAR MEETING *OF* COUNCIL

## Sept 24$^{th}$ 2025 AT 7:00 PM

**PRESENT:**

| | |
|---|---|
| Mayor: | Michael Mitchell |
| Councillors: | Don Snell, Lisa Knorr, Kim Burgardt, Regis Neumeier |
| Absent: | Cody Hall, Connor Phillips, (with regrets) |
| Staff: | Tara Neumeier CAO, |
| Public: | None |

**CALL TO ORDER**: Mayor Mitchell called the meeting to order at 7:01 p.m.

**PUBLIC HEARING**

**DELEGATIONS:**

220/2025 Snell:
The Council for the Town of Kerrobert remains unchanged in their decision to not return any of the seized property in the Bylaw Enforcement proceedings. The CAO will get Avenue Law to draft a letter stating this and that the matter is considered closed.

Carried

**ADDITIONS TO AGENDA:**

**APPROVAL OF THE MINUTES:**

221/2025 Burgardt:
The minutes from the Regular Meeting of the Council of the Town of Kerrobert held on September 10th 2025, be approved. Further, they are filed in the Municipal Records.

Carried

**MANAGEMENT REPORTS:**

222/2025 Knorr:
That the Administrative Trackers dated September 10th be received for information.

Carried

223/2025 Neumeier:
That the Operations Report dated September 22$^{nd}$ be received for information.

Carried.

224/2025 Snell:
That the Bank Reconciliation Report for the month of August 2025 be received for information.

Carried

225/2025 Burgardt:
That the Statement of Financial Activities dated August 25th 2025 be received for information.

Carried

**APPROVALS:**

226/2025 Knorr:
That the List of Proposed Payments totaling $108,699.42 starting at cheque 30859 to 30891 inclusive including online payments of $35,337.18 be approved. Furthermore, the List of Proposed Payments is attached per Schedule "A" which shall form part of these minutes.

Carried

** Councillor Burgardt declares a conflict of interest with Item 7(b) and leaves the council chambers at 8:26pm **

227/2025 Knorr:
That the Curb Appeal Incentive Applications for Rev Energy be approved.

Carried

** Councillor Burgardt re-entered the council chambers at 8:30 pm **

228/2025 Neumeier:
That the CAO be approved to give consent to the Enbridge Crossing Request on NE 15-34-23.

Carried

**COMMITTEES & OUTSIDE BOARDS:**

**CORRESPONDENCE:**

229/2025 Burgardt:
That the meeting of Courthouse Committee dated September 8th 2025 be received for Information.

Carried

230/2025 Snell:
That the letter from W Law LLP for the forgiveness of taxes be denied.

Carried

231/2025 Neumeier:
That the Enbridge 3rd quarter updated be received for information.

Carried

**BYLAWS:**

**NEW BUSINESS:**

232/2025 Neumeier:
That the CAO be granted approval to purchase new Asset Management Software from Northbound Planning with the understanding that the money will be transferred in from General Reserves. Furthermore, it is Council's understanding that the old system Pub works is becoming obsolete and there will be a one-time transfer of data charge also coming from General Reserves.

Carried

**ROUND TABLE:**

233/2025 Burgardt:
That the interested renter can rent the larger back-room space in the Pacific Ave building for a cost of $75/day or $750/month.

Carried

234/2025 Neumeier:
That the request to set off Fireworks in town limits on October 18th behind the PCC be approved. Furthermore, the party should be aware that this approval is dependant on Fire Bans, and the Fire Department should be made aware.

Carried

**ADJOURNMENT:**

235/2025 Burgardt:
That the meeting adjourns at 9:52 p.m.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of New
Council held September 24th 2025

Mayor

Chief Administrative Officer
Town of Kerrobert

Regular Meeting of Council
September 24, 2025
Schedule "A"

# TOWN OF KERROBERT
## List of Accounts for Approval
**Batch: 2025-00042 to 2025-00042**

Date Printed
2025-09-22 8:57 AM



**Bank Code - AP - AP-GENERAL OPER**

**COMPUTER CHEQUE**

| Payment # | Date | Vendor Name / Invoice # | Reference | Invoice Amount | Payment Amount |
|---|---|---|---|---|---|
| **30859** | **2025-09-19** | **AngryMonkey cartoonz** | | | |
| | | 078 | Caricature art for Harvest Fest 25 | 600.00 | 600.00 |
| **30860** | **2025-09-19** | **Bahm's Auto Service & Supply** | | | |
| | | Curb Incent 25 | Curb appeal inventive 2025 | 2,000.00 | |
| | | Aug 2025 Bahm's | August 2025 Statement Bahm's | 469.25 | 2,469.25 |
| **30861** | **2025-09-19** | **Bick's Drugs** | | | |
| | | Aug 25 Town Stm | Aug 2025 Statement TOWN 2361 | 95.10 | 95.10 |
| **30862** | **2025-09-19** | **Bick's Drugs** | | | |
| | | Aug 25 POOL Stm | Aug 2025 Statement POOL 23612 | 87.15 | 87.15 |
| **30863** | **2025-09-19** | **Canadian Climate Refridgeraton and H** | | | |
| | | 1218 | Oil faliure control replacement | 2,467.49 | |
| | | 1227 | Ice plant repairs | 4,220.04 | 6,687.53 |
| **30864** | **2025-09-19** | **Delco Automation Inc.** | | | |
| | | M46124 | Dupoint valve lube & seal | 167.61 | 167.61 |
| **30865** | **2025-09-19** | **Golden Prairie Lodge** | | | |
| | | 24073-2 | Accommodations for EMS | 266.37 | |
| | | Jun - Aug 2025 | C-Store Fuel Jun-Aug 2025 | 1,284.98 | 1,551.35 |
| **30866** | **2025-09-19** | **Heitt's Plumbing & Heating Ltd** | | | |
| | | 77051 | Dressing rms boiler replacement | 17,385.00 | 17,385.00 |
| **30867** | **2025-09-19** | **Hood, Ross** | | | |
| | | 26 | Seasonal Public Works - Sept 8/2( | 1,620.00 | 1,620.00 |
| **30868** | **2025-09-19** | **I.C.E. Marketing and Consulting** | | | |
| | | 169272 | Ice painting stencils/backpack | 1,189.13 | 1,189.13 |
| **30869** | **2025-09-19** | **Johnson, Kyle** | | | |
| | | Sep 2025 Kyle | Cell Phone Subsidy | 35.00 | 35.00 |
| **30870** | **2025-09-19** | **Kerrobert Shop Easy** | | | |
| | | Aug 2025 ShopEZ | August 2025 Statement Shop Eas) | 369.73 | 369.73 |
| **30871** | **2025-09-19** | **Kerrobert Towing & Storage** | | | |
| | | 747163 | Rosa's trailer Jul 8 - Sept 8 2025 | 727.65 | 727.65 |
| **30872** | **2025-09-19** | **McAsphalt Industries Limited** | | | |
| | | 4218483 | Cold mix 2025 | 10,149.56 | 10,149.56 |
| **30873** | **2025-09-19** | **Millard Holdings Ltd** | | | |
| | | 196 | Bags premium | 510.60 | |
| | | 195 | White ice paint | 739.26 | 1,249.86 |
| **30874** | **2025-09-19** | **Mitchell, Michael** | | | |
| | | Mayor School 25 | Mayor School in Regina milage | 486.54 | 486.54 |
| **30875** | **2025-09-19** | **Neumeier, Tara** | | | |
| | | Sep 2025 Tara | Cell Phone Subsidy | 35.00 | 35.00 |
| **30876** | **2025-09-19** | **Northern Lites Hotel Inc.** | | | |
| | | Curb Incent 25 | 2025 Curb Appeal program | 991.15 | 991.15 |
| **30877** | **2025-09-19** | **Northbound** | | | |
| | | IN250418 | Monthly invoice summary | 291.38 | 291.38 |
| **30878** | **2025-09-19** | **Phillips, Morris** | | | |
| | | Sep 2025 Morris | Cell Phone Subsidy | 35.00 | 35.00 |
| **30879** | **2025-09-19** | **Phillips, Breann** | | | |
| | | 00321 | Tote and shears for arena | 31.03 | 31.03 |
| **30880** | **2025-09-19** | **Prairie Bylaw** | | | |

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# TOWN OF KERROBERT
## List of Accounts for Approval
**Batch: 2025-00042 to 2025-00042**



### COMPUTER CHEQUE

| Payment # | Date | Vendor Name / Invoice # | Reference | Invoice Amount | Payment Amount |
|---|---|---|---|---|---|
| | | **Issued Lewicki, Matthew** | | | |
| | | 029-2025 | Bylaw Services - Sept 8, 2025 | 852.35 | 852.35 |
| **30881** | **2025-09-19** | **RM of Progress No. 351** | | | |
| | | 20250913 | Pioneers' Haven bylaw revision | 58.04 | 58.04 |
| **30882** | **2025-09-19** | **R. Hennings Welding Ltd.** | | | |
| | | 4269 | Weld on jack & safety chains | 266.40 | 266.40 |
| **30883** | **2025-09-19** | **Rev Energy Services Ltd.** | | | |
| | | 25864 | Unit 11 flat repair | 41.63 | 41.63 |
| **30884** | **2025-09-19** | **Saskatchewan Research Council** | | | |
| | | 3020481 | Water Analysis | 33.86 | |
| | | 3020649 | Water Analysis | 33.86 | |
| | | 3021030 | Water Analysis | 33.86 | 101.58 |
| **30885** | **2025-09-19** | **Saskatchewan Health Authority** | | | |
| | | 7030443 | Chemical testing for pool | 23.00 | |
| | | 7030444 | Chemical testing for pool | 23.00 | 46.00 |
| **30886** | **2025-09-19** | **Schlosser-Mitchell, Jessica** | | | |
| | | Petty $ 09/19 | Replenish Petty Cash 09/19 | 50.32 | 50.32 |
| **30887** | **2025-09-19** | **Schlosser, James** | | | |
| | | Sep 2025 Jim | Cell phone subsidy | 35.00 | 35.00 |
| **30888** | **2025-09-19** | **SGI** | | | |
| | | 984JYU Renew 25 | 984JYU 2015 Ram Renewal 2025 | 1,594.40 | |
| | | 032HRY Renew 25 | 032HRY 2006 Chev Plates renew | 1,445.14 | 3,039.54 |
| **30889** | **2025-09-19** | **Town of Kerrobert** | | | |
| | | 2025-00259 | Hauling burnt store to landfill | 20,580.00 | |
| | | Sep 25 #132 DV | Roll #132-Voykin Tax Payment | 120.00 | |
| | | Sep 25 #513 KJ | Utility/Tax Acct 513 0010 | 546.48 | |
| | | Sep 25 #537 JS | Account 537 - Schlosser UT/TX | 384.84 | 21,631.32 |
| **30890** | **2025-09-19** | **Vollman, Jerry** | | | |
| | | Sep 2025 Jerry | Cell Phone Subsidy | 35.00 | 35.00 |
| **30891** | **2025-09-19** | **Western Regional Landfill Inc.** | | | |
| | | 965 | August 2025 Charges | 951.04 | 951.04 |
| | | | | Total Computer Cheque: | 73,362.24 |

### ONLINE BANKING

| Payment # | Date | Vendor Name / Invoice # | Reference | Invoice Amount | Payment Amount |
|---|---|---|---|---|---|
| **2025-0157** | **2025-09-19** | **Canada Post Corporation** | | | |
| | | 90000097349 | Water Analysis Postage | 31.16 | |
| | | 900000116276 | Water Analysis Postage | 10.32 | 41.48 |
| **2025-0158** | **2025-09-19** | **Loraas Disposal North Ltd.** | | | |
| | | Aug 2025 Loraas | August 2025 Loraas | 24,052.77 | 24,052.77 |
| **2025-0159** | **2025-09-19** | **Quadient Canada Ltd.** | | | |
| | | Sep 2025 Quadie | Postage for Postage Machine | 800.00 | 800.00 |
| **2025-0160** | **2025-09-19** | **SaskPower** | | | |
| | | Aug14 25 Power | Jul14/25 - Aug 14/25 Power | 10,442.93 | 10,442.93 |
| | | | | Total Online Banking: | 35,337.18 |

# TOWN OF KERROBERT
## List of Accounts for Approval
**Batch: 2025-00042 to 2025-00042**



Total AP: 108,699.42

Certified Correct September 24, 2025

Mayor Michael Mitchell

MM/TN