MINUTES

TOWN OF KERROBERT REGULAR MEETING *OF* COUNCIL

October 22nd 2025 AT 7:00 PM

PRESENT:

Mayor:	Michael Mitchell
Councillors:	Don Snell, Lisa Knorr, Regis Neumeier, Cody Hall, Connor Phillips
Absent:	Kim Burgardt, (with regrets)
Staff:	Tara Neumeier
Public:	None

CALL TO ORDER: Mayor Mitchell called the meeting to order at 7:01 p.m.

PUBLIC HEARING

DELEGATIONS:

Brad Murphy was present to supply the current council with the background of the land that he rents in various small sections around the Town.

247/2025 Snell:
That the discussion about the tender for the land be brought back to the next meeting so Council Members can review the discussion and think about the particulars about the tender.

Carried

ADDITIONS TO AGENDA:

248/2025 Snell:
That item 6(d) Administrator's report dated October 8th 2025 be added to and form part of this Agenda.

Carried

APPROVAL OF THE MINUTES:

249/2025 Knorr:
The minutes from the Regular Meeting of the Council of the Town of Kerrobert held on October 8th 2025, be approved. Further, they are filed in the Municipal Records.

Carried

MANAGEMENT REPORTS:

250/2025 Neumeier:
That the Administrative Trackers dated October 8th be received for information.

Carried

251/2025 Hall:
That the Council for the Town of Kerrobert accept the proposed Firework Waiver and Agreement, with the adjustment to point 1 making fire suppression a necessity at all times. Furthermore, this waiver will be signed after Council has given permission for the fireworks to happen.

Carried.

253/2025 Phillips:
That the Bank Reconciliation and Statement of Financial Activities dated September 30th 2025 be accepted for information.

Carried

254/2025 Hall:
That the Water Treatment Plant Inspection Report dated September 2025 be accepted for information.

Carried

255/2025 Knorr:
That the Administrator Report dated October 22 2025 be accepted for information.

Carried

256/2025 Hall:
That the Paranormal group that is doing tours on November 1st as a fundraising for the Kerrobert Restoration Committee is given permission from the Council to remain in the Courthouse overnight after the last tour group is complete.

Carried

257/2025 Hall:
That the plumber bills will be reimbursed to the resident of Lots 4-7, Block 19 Plan G64. Furthermore, this is only due to the fact that the sewer line needs to be repaired on the town side.

Carried

APPROVALS:

258/2025 Hall:
That the List of Proposed Payments totaling $827,272.57 starting at cheque 30901 to 30920 inclusive, Including Payments 35 and 36 out of the paving project account totaling $751,304.90, online payments of $63,094.58 and e-transfer of $2,046.50 be approved. Furthermore, the List of Proposed Payments is attached per Schedule "A" which shall form part of these minutes.

Carried

259/2025 Snell:

That the Credit Card Payments totaling $416.19 be approved. Furthermore, the Approval list Is attached per Schedule "B" which shall form part of these minutes.

Carried

COMMITTEES & OUTSIDE BOARDS:

CORRESPONDENCE:

260/2025 Hall:

That the CAO is approved to sign the Consent Agreement from SaskPower for and Easement On NE 13-34-23 Plan 102242124.

Carried

BYLAWS:

NEW BUSINESS:

ROUND TABLE:

- **Mayor Mitchell declared a conflict of interest and left council chambers.**
-

261/2025 Hall:

That Development Permit 250428-03 Lots 35-37 Block 19 Plan G64 be approved.

Carried

- **Mayor Mitchell re-entered the Council Chambers**

262/2025 Hall:

That Council continue proceedings past 10:00 p.m. as per Council Procedures Bylaw No. 1079-22.

Carried

ADJOURNMENT:

263/2025 Phillips:
That the meeting adjourns at 8:03 p.m.

Carried

Mayor

Certified to be a true and correct
Copy of the Regular Meeting of New
Council held October 22nd 2025

Chief Administrative Officer
Town of Kerrobert

Regular Meeting of Council
Oct 22, 2025
Schedule "A"

Date Printed
2025-10-30 3:38 PM

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2025-00046 to 2025-00049

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
30901	**2025-10-08**	**Patton, Cole**			
		Harvest Fest	Harvest Festival Dance 2025	500.00	500.00
30902	**2025-10-17**	**Big Rack Vac Services Ltd**			
		74474	535 Atl hydrovac to expose gas lin	1,005.66	1,005.66
30903	**2025-10-17**	**Golden Prairie Lodge**			
		24169-2	Accommodations for EMS	253.05	253.05
30904	**2025-10-17**	**Hall, Staci**			
		5457	Programming reimbursement	23.56	23.56
30905	**2025-10-17**	**Hood, Ross**			
		28	Seasonal Public Works - Oct 09/2ť	1,134.00	1,134.00
30906	**2025-10-17**	**Johnson, Kyle**			
		Oct 2025 Kyle	Cell Phone Subsidy	35.00	35.00
30907	**2025-10-17**	**Joubert, Elna**			
		2024-1105 Reimb	Utility Mgmt Bylaw - Roots in Sewe	120.00	120.00
30908	**2025-10-17**	**Kerrobert Backhoe Service**			
		0780	Repair borken sewer line 638 MB	3,330.00	3,330.00
30909	**2025-10-17**	**Kerrobert Shop Easy**			
		Sep 2025 ShopEZ	September 2025 Statement ShopE	60.27	60.27
0910	**2025-10-17**	**Kerrobert Reddimart**			
		1312318	Aug & Sept 2025 CH Restoration	342.98	342.98
30911	**2025-10-17**	**Knorr, Nancy**			
		847994	CIB parade candy	27.94	
		00068130	Garbage bags	18.86	46.80
30912	**2025-10-17**	**Neumeier, Tara**			
		Milage 09/25/25	Walker Lawyer questioning WWTF	214.08	
		Oct 2025 Tara	Cell Phone Subsidy	35.00	249.08
30913	**2025-10-17**	**Phillips, Morris**			
		Oct 2025 Morris	Cell Phone Subsidy	35.00	35.00
30914	**2025-10-17**	**R. Hennings Welding Ltd.**			
		4271	Straighten pipes/weld stopper FG (	333.00	333.00
30915	**2025-10-17**	**Rico's Gym**			
		Jess&Ariel 2025	Jess Mitchell & Ariel Murphy 2025	500.00	
		Marli Shep 2025	Marli Shepherd 2025	250.00	750.00
30916	**2025-10-17**	**Rosanne's Contracting Ltd.**			
		149	Hearing Tests-Jim, Kyle Morris	189.00	189.00
30917	**2025-10-17**	**Schlosser-Mitchell, Jessica**			
		Petty $ 10/16	Petty Cash Replenish Oct 16 2025	10.20	10.20
30918	**2025-10-17**	**Schlosser, James**			
		Milage 10/2/25	Personal to Regina-p/u snowblowe	523.17	
		Oct 2025 Jim	Cell phone subsidy	35.00	558.17
30919	**2025-10-17**	**Tischler, Austin**			
		2024-1400	Sewer line locate reimbursement	499.50	499.50
30920	**2025-10-17**	**Town of Kerrobert**			
		313 Bosworth	313 Bosworth Tree Trimming	300.00	
		Oct 25 #132 DV	Roll #132-Voykin Tax Payment	120.00	
		Oct 25 #513 KJ	Utility/Tax Acct 513 0010	546.48	
		Oct 25 #537 JS	Account 537 - Schlosser UT/TX	384.84	1,351.32

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2025-00046 to 2025-00049

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
				Total Computer Cheque:	10,826.59

E-TRANSFER

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
202517	**2025-10-17**	**CCASK Construction Code Authority**			
		11351	Permit #25006 - 638 MB Tischler c	168.00	168.00
202517-01	**2025-10-17**	**Pinnacle Distribution Inc.**			
		5691800	Floor finish, cleaner	478.08	
		5692086	Rink cleaning supplies/bathroom s	1,339.37	1,817.45
202517-02	**2025-10-17**	**Prairie Sky Treasures**			
		830	KCRS Raffle Tickets	61.05	61.05
				Total E-Transfer:	2,046.50

ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
2025-0173	**2025-10-17**	**Access Communications Co-op Lt**			
		Nov15-Dec14 25	Nov 14-Dec 15 25 Cable	130.60	130.60
2025-0174	**2025-10-17**	**Delta Co-operative Association**			
		Sept 2025 Delta	September 2025 Statement Delta	226.51	226.51
2025-0175	**2025-10-17**	**Kindersley & District Co-operative**			
		434976	Fire Dept Fuel	69.37	69.37
2025-0176	**2025-10-17**	**Millsap Fuel Distributors**			
		Sept 2025 Fuel	September 2025 Fuel	1,428.64	1,428.64
2025-0177	**2025-10-17**	**Minister of Finance**			
		Sep 2025 EPT	September 2025 EPT Return	44,905.87	44,905.87
2025-0178	**2025-10-17**	**Northbound**			
		IN250458	Monthly invoice summary	315.00	315.00
2025-0179	**2025-10-17**	**Poulin's Pest Control**			
		1815903	Monthly pest control	89.31	89.31
2025-0180	**2025-10-17**	**Quadient Canada Ltd.**			
		Oct 2025 Quadie	Postage for Postage Machine	800.00	800.00
2025-0181	**2025-10-17**	**SaskPower**			
		Sep11-Oct15 25	Sep11-Oct15 25 436 Pacific Powei	144.82	144.82
2025-0182	**2025-10-17**	**SaskPower**			
		Sep 12/25 Power	Aug 15/25 - Sep 12/25 Power	14,984.46	14,984.46
				Total Online Banking:	63,094.58

Total AP: 75,967.67

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2025-00046 to 2025-00049

Bank Code - ICIP - ICIP payments

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
35	**2025-10-17**	**BCL Engineering Ltd.**			
		01000545	Roadway Improvements - Phase 2	48,985.76	48,985.76
36	**2025-10-17**	**Gee Bee Contruction Co. Ltd.**			
		128.04-8	Phase 2A Sewer Replacement	702,319.14	702,319.14
				Total Computer Cheque:	751,304.90

Total ICIP:	751,304.90
Grand Total:	827,272.57

Certified Correct October ~~8~~ 22, 2025

Mayor Michael Mitchell

Regular Meeting of Council
Oct 22, 2025
Schedule "B"

TOWN OF KERROBERT
List of Credit Card Payments for Approval
October 22, 2025

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2025-10-17 1:12 PM

CREDIT CARD

Payment #	Date	Invoice #	Vendor Name	Reference	Invoice Amount
001	2025-09-20	504288979	Konica Minolta	Photocopy usage contract	$ 146.59
002	2025-10-04	575212800	Purolator	Shipping on water samples to SRC	66.42
003	2025-10-08	3022013	Saskatchewan Research Council	Water samples	67.73
004	2025-10-08	3021998	Saskatchewan Research Council	Water samples	33.86
005	2025-10-16	3022201	Saskatchewan Research Council	Water samples	67.73
006	2025-10-16	3022306	Saskatchewan Research Council	Water samples	33.86

Total Credit Card: $ 416.19

Certified Correct October 22, 2025

Mayor Michael Mitchelll

MM/TN