

MINUTES
TOWN OF KERROBERT REGULAR MEETING OF COUNCIL
November 26th 2025 AT 7:00 PM

PRESENT:

Mayor: Michael Mitchell
Councillors: Don Snell, Kim Burgardt, Regis Neumeier, Lisa Knorr, Connor Phillips
Absent: Cody Hall, (with regrets) CAO Tara Neumeier (with regrets)
Staff: Assistant Administrator Ariel Murphy
Public: None

CALL TO ORDER: Mayor Mitchell called the meeting to order at 7:02 p.m.

PUBLIC HEARING:

DELEGATIONS: Kerrobert Museum representatives Carol Grosskopf and Myrna Kissick approach Council about the lights downstairs in the museum. Vistors of the Museum have a hard time reading information due to the poor lighting.

The museum board is in favor of two new lights if the Town of Kerrobert would take care of installing.

278/2025 Neumeier:
That the Town of Kerrobert will have someone install the two new lights purchased by the museum for downstairs in the Courthouse, whether it is staff or an outside electrician.

Carried

ADDITIONS TO AGENDA:

APPROVAL OF THE MINUTES:

279/2025 Burgardt:
The minutes from the Regular Meeting of the Council of the Town of Kerrobert held on November 12nd 2025, be approved. Further, they are filed in the Municipal Records.

Carried

MANAGEMENT REPORTS:

280/2025 Knorr:
That the Administrative Trackers dated November 12th 2025 be received for information.

Carried

281/2025 Snell:
The Council for the Town of Kerrobert name the recently purchased 436 Pacific Ave officially "Kerrobert Common." Furthermore, the EDO will facilitate the details but the Chamber of Commerce has offered to purchase the sign.

Carried

282/2025 **Neumeier:**
That the Operations Monthly report dated November 25th be accepted for information.

Carried

283/2025 Burgardt:
That the Reserve Fund Report for the period ending October 31 2025 be accepted for information.

Carried

284/2025 Neumeier:
That the Statement of Financial Activities for the period ending October 31 2025 be accepted for information.

Carried

285/2025 Burgardt:
That the Bank Reconciliation dated October 31 2025 be accepted for information.

Carried

286/2025 Knorr:
That the Fuel YTD Mileage Report dated August 2025 be accepted for information.

Carried

APPROVALS:

287/2025 Snell:
That the List of Proposed Payments totaling \$165,173.16 starting at cheque 30968 to 30995 inclusive, including online payments of \$27,937.06. Furthermore, the List of Proposed Payments is attached per Schedule "A" which shall form part of these minutes.

Carried

COMMITTEES & OUTSIDE BOARDS:

CORRESPONDENCE

288/2025 Neumeier:
That the CAO have permission to sign the Blanket Approach Consent Request from Enbridge relating To Pipeline Integrity Dig Program.

Carried

BYLAWS:

NEW BUSINESS:

ADJOURNMENT:

289/2025 Snell:
That the meeting adjourns at 9:03 p.m.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of New
Council held November 26thth 2025



Mayor

Shira Neumeyer
Chief Administrative Officer
Town of Kerrobert

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
30968	2025-11-17	Redhead Equipment '19 Case Loader	2019 Case 521G Loader	119,880.00	119,880.00
30969	2025-11-21	Air Liquide Canada Inc. 89550657	Yearly lease Nov 1/25 - Oct 31/26	737.28	737.28
30970	2025-11-21	Bick's Drugs Oct 2025 Bick's	October 2025 Statement Acct #231	59.76	59.76
30971	2025-11-21	D&M Fire Safety Systems 78267	Kitchen fire supp upgrade & rechar	2,460.27	2,460.27
30972	2025-11-21	Jesse Lewis Hypnosis Town Xmas Party	Remaining payments for Hypnosis	1,800.00	1,800.00
30973	2025-11-21	Johnson, Kyle Nov 2025 Kyle	Cell Phone Subsidy	35.00	35.00
30974	2025-11-21	Kinette Club of Kerrobert Tree '25 - CIB Trees '25	Festival of Trees 2025 CIB Festival of Trees KCRS & Town 2025	80.00 160.00	240.00
30975	2025-11-21	Kindersley Machine Services Ltd. 5885	Straighten snow blower main auger	559.44	559.44
30976	2025-11-21	MACJAW Enterprises Ltd. 233	Dry Ice - Gopher control 2025	2,205.00	2,205.00
30977	2025-11-21	Neumeier, Tara Nov 2025 Tara	Cell Phone Subsidy	35.00	35.00
30978	2025-11-21	Northbound IN250523	Monthly invoice summary	78.75	78.75
30979	2025-11-21	Phillips, Morris Nov 2025 Morris	Cell Phone Subsidy	35.00	35.00
30980	2025-11-21	Phillips, Breann Nov 2025 Bree	July - Nov Fuel Subsidies	225.00	225.00
30981	2025-11-21	Pinnacle Distribution Inc. 6518999	Dura plus, garb bags, clothes	221.30	221.30
30982	2025-11-21	Press Herald Publications Ltd. Issued 1724	Western Newspaper Corp. Remembrance Day 2025	52.50	52.50
30983	2025-11-21	Rev Energy Services Ltd. 23611 26435 26436	Trailer flat repair Unit 10 521G Loader flat repair Flat repair loader	38.85 180.38 166.50	385.73
30984	2025-11-21	Saskatchewan Research Council 3023907	Water Analysis	33.86	33.86
30985	2025-11-21	Schlosser-Mitchell, Jessica KCRS Float Xmas	Float for Xmas Party 2025	500.00	500.00
30986	2025-11-21	Schlosser, James Nov 2025 Jim	Cell phone subsidy	35.00	35.00
30987	2025-11-21	Shortt Insurance Brokers Ltd. 744LFJ 2025	744 LFJ Handibus registration ren	1,509.74	1,509.74
30988	2025-11-21	Sheppard & Millar Office File No.25-6272	Purchase of 436 Pacific Ave	806.25	806.25
30989	2025-11-21	Your Southwest Media Group			

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2025-00052 to 2025-00054

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			14351	Fire prev week & Remembrance d	120.75	120.75
30990	2025-11-21	Sperling, Brianne				
		Xmas Garland		Garland Pine Soft 100'	110.96	110.96
30991	2025-11-21	This Little Light Photography				
		1294		New photographs of Courthouse	166.50	166.50
30992	2025-11-21	Town of Kerrobert				
		Nov 25 #132 DV		Roll #132-Voykin Tax Payment	120.00	
		Nov 25 #513 KJ		Utility/Tax Acct 513 0010	589.38	
		Nov 25 #537 JS		Account 537 - Schlosser UT/TX	555.34	1,264.72
30993	2025-11-21	TripleClean Exhaust				
		20120491		Firewall, ductwork, polish	808.50	
		20120492		Firewall, ducting, polish	1,018.50	1,827.00
30994	2025-11-21	Western Regional Landfill Inc.				
		1044		October 2025 Charges	903.48	903.48
30995	2025-11-21	Zee Medical Service Co.				
		223535		Med kit re-stock - WTP	282.21	
		223536		Pool/Arena med kit restock	115.72	
		223537		Med kit re-stock - Shop	411.99	
		223541		Med kit restock - PCC	86.85	
		223542		First Aid Restock - Office	51.04	947.81
				Total Computer Cheque:		137,236.10

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2025-0197	2025-11-21	Access Communications Co-op Lt				
		Dec15-Jan14 26		Dec 15-Jan 14 26 Cable	130.60	130.60
2025-0198	2025-11-21	Canada Post Corporation				
		92000186386		Water Analysis Postage	21.41	
		92000175612		Water Analysis Postage	10.37	31.78
2025-0199	2025-11-21	Kindersley & District Co-operative				
		436916		FD Fuel Oct 11 2025	26.48	26.48
2025-0200	2025-11-21	Minister of Finance				
		Oct 2025 EPT		October 2025 EPT Return	6,657.94	6,657.94
2025-0201	2025-11-21	Quadient Canada Ltd.				
		Nov 2025 Quadie		Postage for Postage Machine	800.00	800.00
2025-0202	2025-11-21	SaskPower				
		Oct15-Nov13 25		Oct 15-Nov 13 25 436 Pac Power	168.58	168.58
2025-0203	2025-11-21	SaskPower				
		Sep12-Oct15 25		Sept 12 - Oct 15 25 Power	16,373.98	16,373.98
2025-0204	2025-11-21	SUMA				
		Dec 2025 SUMA		December 2025 Benefits	3,747.70	3,747.70
				Total Online Banking:		27,937.06

Total AP: 165,173.16

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List of Accounts for Approval
Batch: 2025-00052 to 2025-00054

Date Printed
2025-11-21 10:13 AM

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Certified Correct November 26, 2025



A handwritten signature in black ink, appearing to read "Michael Mitchell".

Mayor Michael Mitchell