

MINUTES
TOWN OF KERROBERT REGULAR MEETING OF COUNCIL
December 17th, 2025 AT 7:00 PM

PRESENT:

Mayor: Michael Mitchell
Councillors: Don Snell, Kim Burgardt, Regis Neumeier, Lisa Knorr, Connor Phillips
Absent: Cody Hall, (with regrets)
Staff: Tara Neumeier
Public: None

CALL TO ORDER: Mayor Mitchell called the meeting to order at 7:00 p.m.

PUBLIC HEARING:

DELEGATIONS: Sheena Bartsch was a no show

ADDITIONS TO AGENDA:

APPROVAL OF THE MINUTES:

290/2025 Snell:
The minutes from the Regular Meeting of the Council of the Town of Kerrobert held on November 17th 2025, be approved. Further, they are filed in the Municipal Records.

Carried

MANAGEMENT REPORTS:

291/2025 Phillips:
That the Administrative Trackers dated November 26th, 2025, be received for information.

Carried

292/2025 Burgardt:
That the Operations Report dated December 10th, 2025, be received for information.

Carried

293/2025 Knorr:
That the Statement of Financial Activities for the period ending November 31, 2025, be accepted for information.

Carried

294/2025 Burgardt:
That the Bank Reconciliation dated November 30th, 2025, be accepted for information.

Carried

295/2025 Snell:
That the Fuel YTD Mileage Report for the months of September to November 2025 be accepted for information. Furthermore, that it is the request of Council that an hour meter be added to Unit #5.

Carried

APPROVALS:

296/2025 Neumeier:
That the List of Proposed Payments totaling \$448,317.16 starting at cheque 30996 to 31046 inclusive, including online payments of \$61,156.88. Furthermore, the List of Proposed Payments is attached per Schedule "A" which shall form part of these minutes.

Carried

COMMITTEES & OUTSIDE BOARDS:

CORRESPONDENCE:

BYLAWS:

NEW BUSINESS:

ITEMS – NO ACTION TAKEN:

Councillor Burgardt declared a conflict of interest and left Council Chambers

297/2025 Knorr:
That the Town of Kerrobert enter into a service agreement with Neil Charteris Reclamation Ltd. as the first call for rental of snow removal equipment when necessary. Furthermore, if Neil Charteris Reclamation Ltd has no readily available equipment the Town of Kerrobert Foreman and Assistant Foreman will split the work between Rev Energy and Ace Environmental Ltd. Those being the other two Contractors who submitted pricing to the CAO.

Carried

Councillor Burgardt re-entered the Council Chambers

ROUND TABLE:

298/2025

Snell:

That pending Recreation Board approval, Council also approves the installation of a pulley winch system that will aide in moving the liquor and kegs up to the Curling Rink Bar.

Carried

ADJOURNMENT:

297/2025

Burgardt:

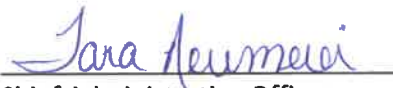
That the meeting adjourns at 9:42 p.m.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of New
Council held December 17th,2025.



Mayor



Chief Administrative Officer
Town of Kerrobert

Date Printed
2025-12-12 11:04 AM

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2025-00056 to 2025-00056

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
31019	2025-12-12	Matchee, Dawson				
		Sewer Rebate 25		Sewer cleanout reimbursement	120.00	120.00
31020	2025-12-12	McNutt, Garry				
		Bonus 2025		Merry Christmas!	175.00	175.00
31021	2025-12-12	Murphy, Ariel				
		Command hooks		Command hooks for office decor	36.63	
		Bonus 2025		Merry Christmas!	300.00	336.63
31022	2025-12-12	Murlin Electronics AVU				
		308789		UPS Replacement WTP	379.48	379.48
31023	2025-12-12	Neumeier, Tara				
		Sept 2025 Tara		Cell Phone Subsidy	35.00	
		Bonus 2025		Merry Christmas! Bonus 2025	300.00	
		Dec 2025 Tara		Cell Phone Subsidy	35.00	370.00
31024	2025-12-12	Northbound				
		IN250533		Monthly invoice summary	275.63	275.63
31025	2025-12-12	PC Omness Contracting Ltd.				
		2025-011		Bronze Medallion & Cross course	1,781.18	1,781.18
31026	2025-12-12	Phillips, Morris				
		Bonus 2025		Merry Christmas!	300.00	
		Dec 2025 Morris		Cell Phone Subsidy	35.00	335.00
31027	2025-12-12	Phillips, Breann				
		Bonus 2025		Merry Christmas!	125.00	
		Dec 2025 Bree		Fuel Subsidy	50.00	175.00
31028	2025-12-12	Pioneers' Haven Co. Inc.				
		2025 Committmen		Town's committment 2025	18,000.00	18,000.00
31029	2025-12-12	Prairie Sky Treasures				
		850		Wolfe donation plaque for pool	320.79	320.79
31030	2025-12-12	Prairie Branches				
		841		Custom Paper Shredding	30.00	30.00
31031	2025-12-12	Press Herald Publications Ltd.				
		Issued Western Newspaper Corp.				
		2026 Subscribe		2026 Subscription Press Herald	44.00	44.00
31032	2025-12-12	Quadiant Canada Ltd.				
		6328843		Postage for Postage Machine	584.97	584.97
31033	2025-12-12	Rev Energy Services Ltd.				
		26557		Welding aluminum glass bracket	138.75	
		26596		Welding aluminum glass bracket	304.95	443.70
31034	2025-12-12	Saskatchewan Research Council				
		3024315		Water Analysis	33.86	
		3024560		Water Analysis	33.86	
		3024958		Water Analysis	33.86	101.58
31035	2025-12-12	Schlosser-Mitchell, Jessica Margaret				
		Bonus 2025		Merry Christmas!	300.00	300.00
31036	2025-12-12	Schlosser, James				
		Bonus 2025		Merry Christmas!	300.00	
		Dec 2025 Jim		Cell phone subsidy	35.00	335.00
31037	2025-12-12	Silverado Demolition Operations Inc.				
		1223		Old Hosp & BV Demo/clean up	298,701.00	298,701.00
31038	2025-12-12	Taylor, Jan				
		20		Salads and buns KCRS Xmas	733.70	733.70
31039	2025-12-12	Theatre Saskatchewan Inc.				

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			Membrshp 25/26	2025/2026 Membership Registrati	140.00	140.00
31040	2025-12-12	Tischler, Stacey				
		Bonus 2025		Merry Christmas!	175.00	175.00
31041	2025-12-12	Town of Kerrobert				
		Dec 25 #132 DV		Roll #132-Voykin Tax Payment	120.00	
		Dec 25 #513 KJ		Utility/Tax Acct 513 0010	546.48	
		Dec 25 #537 JS		Account 537 - Schlosser UT/TX	384.84	
		KCRS XMAS TX		Tickets for KCRS Xmas Party	700.00	1,751.32
31042	2025-12-12	Voykin, Dan				
		Bonus 2025		Merry Christmas!	175.00	175.00
31043	2025-12-12	Wack, Heather				
		Table Clothes		Tables clothes KCRS Xmas party	72.65	
		Staci Farewell		Pizza for Staci's farewell party	54.95	127.60
31044	2025-12-12	Western Regional Landfill Inc.				
		1078		November 2025 Charges	332.04	332.04
31045	2025-12-12	Zerr, Gayle				
		Staci Farewell		Staci Library Farewell gift card	75.00	75.00
31046	2025-12-12	Zinger, Karen				
		Bonus 2025		Merry Christmas!	175.00	175.00
					Total Computer Cheque:	387,160.28

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2025-0205	2025-12-12	Canada Post Corporation				
		99000193907		Water Analysis Postage	20.84	
		97000213685		Water Analysis Postage	10.50	
		94000225285		Water Analysis Postage	10.58	41.92
2025-0206	2025-12-12	MC				
		Issued Collabria Mastercard				
		10/23-11/21 25		Oct 23 - Nov 21 2025 MC	2,568.05	2,568.05
2025-0207	2025-12-12	Kindersley & District Co-operative				
		439891		FD Fuel Nov 22 2025	152.11	
		440217		FD Fuel Nov 29 2025	67.31	
		441226		Jerry can	18.45	237.87
2025-0208	2025-12-12	Millsap Fuel Distributors				
		Nov 2025 Fuel		November 2025 Fuel	1,228.30	1,228.30
2025-0209	2025-12-12	Millsap Fuel Distributors				
		378458		FD Fuel Oct 2025	319.94	319.94
2025-0210	2025-12-12	Minister of Finance				
		Nov 2025 EPT		November 2025 EPT Return	10,847.37	10,847.37
2025-0211	2025-12-12	Municipal Employees'				
		Jerry Oct Remit		October Jerry Last Remittance	236.46	
		Nov 2025 MEPP		November 2025 MEPP remit	7,898.72	8,135.18
2025-0212	2025-12-12	Poulin's Pest Control				
		1834419		Monthly pest control	89.31	89.31
2025-0213	2025-12-12	Quadient Canada Ltd.				
		Dec 2025 Quadie		Postage for Postage Machine	800.00	800.00
2025-0214	2025-12-12	Receiver General Of Canada				
		Nov 2025 Remitt		November 2025 Remittances	14,999.67	14,999.67

ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
2025-0215	2025-12-12	SaskEnergy			
		Nov 25 Energy	November 2025 Energy	4,453.61	4,453.61
2025-0216	2025-12-12	SaskPower			
		Nov 13/25 Power	Oct 15 - Nov 13 25 Power	14,185.42	14,185.42
2025-0217	2025-12-12	SaskTel Cmr			
		Nov 2025 Cells	Oct 2025 Cell Phones	291.95	291.95
2025-0218	2025-12-12	SaskTel Cmr			
		Nov 25 Phones	November 2025 Phones	823.15	823.15
2025-0219	2025-12-12	Town of Kerrobert			
		Nov 25 W/S Bill	November 2025 W/S Bills	2,135.14	2,135.14
				Total Online Banking:	61,156.88
				Total AP:	448,317.16

Certified Correct December 17, 2025


Mayor Michael Mitchell