

MINUTES
TOWN OF KERROBERT REGULAR MEETING OF COUNCIL
January 28th, 2026 AT 7:00 PM

PRESENT:

Mayor: Michael Mitchell
Councillors: Don Snell, Kim Burgardt, Cody Hall, Regis Neumeier, Lisa Knorr
Absent: Connor Phillips, (with regrets)
Staff: Tara Neumeier
Public: None

CALL TO ORDER: Mayor Mitchell called the meeting to order at 6:59 p.m.

PUBLIC HEARING:

DELEGATIONS:

- a. Amanda Barlow attended to give the quarterly update on the Hospital. There are many vacant nursing positions as well as housekeeping and CCA's. Discussions were had on how to increase knowledge that positions are available. Amanda will be finished her temporary position as director and Johanna will be returning.

ADDITIONS TO AGENDA:

APPROVAL OF THE MINUTES:

17/2026 Snell:
The minutes from the Regular Meeting of the Council of the Town of Kerrobert held on January 14th 2026, be approved. Further, they are filed in the Municipal Records.

Carried

MANAGEMENT REPORTS:

18/2026 Snell:
That the Administrative Trackers dated January 14th, 2025, be received for information.

Carried

19/2026 Burgardt:
That the Council for the Town of Kerrobert approve the Consent Agenda for the January 28th, 2026 Meeting and that the following items be received and adopted as presented:
a. Fuel Report December 31, 2025
b. Operations Report dated January 2026

Carried

APPROVALS:

20/2026 Neumeier:
That the List of Proposed Payments totaling \$337,248.04 starting at cheque 31106 to 31127 inclusive, including online payments of \$20,300.18. Furthermore, the List of Proposed Payments is attached per Schedule "A" which shall form part of these minutes.

Carried

COMMITTEES & OUTSIDE BOARDS:

21/2026 Knorr:
That the Pioneer Haven draft Shareholder Agreement, bylaws and whitewash resolution be accepted Information. As well as Council will review outside of the meeting and bring forward any concerns with these drafts to Councillor Hall to take forward to the February Pioneer Haven Meeting.

Carried

22/2026 Burgardt:
That the Regular Meeting Minutes of the Kerrobert and District Recreation Board dated January 12th 2026 be received for information.

Carried

23/2026 Knorr:
That the Minutes from the West Central Saskatchewan Municipal Forum with Jeremy Patzer be received for information.

Carried

CORRESPONDENCE:

BYLAWS:

NEW BUSINESS:

- ** Mayor Mitchell requested CAO Tara Neumeier leave the room for the first item of Discussion in closed session. CAO left the room at 7:56 pm.
- ** CAO was invited back into the room at 8:07pm
- ** Councillor Snell declared a conflict and left during closed at 8:10pm

24/2026 Snell:
That the Council for the Town of Kerrobert move into a closed meeting at 7:58 pm to discuss final Hay land lease RFP and future development on Lots 16-25 Block 41 Plan G162.

Carried

25/2026 Burgardt:
That the Council for the Town of Kerrobert resume the regular meeting of Council at 8:30pm

Carried

**** Councillor Snell re-entered the chambers at 8:31 pm ****

26/2026 Snell:
That Council for the Town of Kerrobert honor Bratara Acres Ltd.'s Right of First Refusal on the leased Hay Land RFP.

Recorded Vote: In Favour: Councillor Snell, Mayor Mitchell,
Councillor Neumeier, Councillor Knorr, Councillor Burgardt,
Councillor Hall

Opposed: None
Absent: Councillor Phillips

27/2026 Burgardt:
That the CAO is authorized to take final title to Lots 16-25 Block 41 Plan G162.

Carried

ITEMS – NO ACTION TAKEN:

28/2026 Neumeier:
That the Town of Kerrobert transition to a full Extended Producer Responsibility (EPR) model for Curbside recycling effective February 1, 2028.
That Council acknowledges that SK Recycles will assume responsibility for all aspects of the management of collection and post-collection services for packaging and paper and will procure collection services through a private collection service provider.
Further, that during the transition period from June 1, 2026 to Feb 1, 2028 Council authorizes the CAO To enter the new SK Recycle Curbside Collection Agreement, whereby the Town remains responsible For providing collection services, and SK Recycle assumes responsibility for post collection costs.

Carried

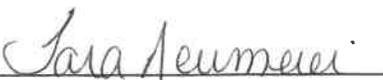
**ROUND TABLE:
ADJOURNMENT:**

29/2026 Snell:
That the meeting adjourns at 8:51 p.m.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of New
Council held January 28, 2026.


Mayor


Chief Administrative Officer
Town of Kerrobert

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2026-00004 to 2026-00004

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
31106	2026-01-23	Bick's Drugs				
		Dec 2025 Bick's	Accrual	December 2025 Bick's Stmt	82.77	82.77
31107	2026-01-23	Dynamic Online Marketing Corp				
		136974	Accrual	Volunteer appreciation packages	1,302.00	1,302.00
31108	2026-01-23	Fer-Marc Equipment Ltd.				
		111450		New poly water tank	1,998.00	1,998.00
31109	2026-01-23	Hood, Ross				
		29	Accrual	Seasonal Public Works - Dec 10/2	162.00	162.00
31110	2026-01-23	Johnson, Kyle				
		Jan 2026 Kyle		Cell Phone Subsidy	35.00	35.00
31111	2026-01-23	Kerrobot Shop Easy				
		Dec 2025 ShopEZ	Accrual	Dec 2025 Statement Shop Easy	133.47	133.47
31112	2026-01-23	Kerrobot Reddimart				
		Dec 25 CR	Accrual	Dec 2025 CR Statement Reddi	7,386.52	
		Dec 25 CH Rest	Accrual	Dec 2025 CH Restoration Stmt Re	1,592.23	8,978.75
31113	2026-01-23	Kinsmen Club of Kerrobot -PCC				
		Xmas Party 2025	Accrual	Restoration Xmas Party 2025	491.75	491.75
31114	2026-01-23	Kissick, Jace				
		BK0020792	Accrual	Fire prevention week supplies	850.76	
		6	Accrual	Hotdogs & hamburgers for open hr	833.35	1,684.11
31115	2026-01-23	Localintel Inc.				
		INV-1018		2026 Annual Sub community profil	2,664.00	2,664.00
31116	2026-01-23	Ministry of Finance				
		Issued		Government of Saskatchewan		
		FD2026330		Fire Dispatch Services 2026	2,037.00	2,037.00
31117	2026-01-23	Neumeier, Tara				
		Jan 2026 Tara		Cell Phone Subsidy	35.00	35.00
31118	2026-01-23	Night Owl Mechanical				
		51995	Accrual	9 x 5gal Fireade 2000 class A/B fo	1,498.50	1,498.50
31119	2026-01-23	Phillips, Morris				
		Jan 2026 Morris		Cell Phone Subsidy	35.00	35.00
31120	2026-01-23	Phillips, Breann				
		Jan 2026 Bree		Fuel Subsidy	50.00	50.00
31121	2026-01-23	Rev Energy Services Ltd.				
		26878		Waterline- curbstop extension mat	689.08	689.08
31122	2026-01-23	Saskatchewan Research Council				
		3026779		Water Analysis	263.81	
		3026355		Water Analysis	34.65	
		3026507		Water Analysis	34.65	333.11
31123	2026-01-23	Schlosser, James				
		Jan 2026 Jim		Cell phone subsidy	35.00	35.00
31124	2026-01-23	Silverado Demolition Operations Inc.				
		1224 Holdback	Accrual	Builder's lean holdback on #1223	33,189.00	33,189.00
31125	2026-01-23	Town of Kerrobot				
		Jan 26 #132 DV		Roll #132-Voykin Tax Payment	120.00	
		Jan 26 #537 JS		Account 537 - Schlosser UT/TX	384.84	
		Jan 26 #513 KJ		Utility/Tax Acct 513 0010	546.48	
		2026-00010	Accrual	CH Restoration Hall Rental xmas p	1,463.00	2,514.32
31126	2026-01-23	Town of Kerrobot				

TOWN OF KERROBERT
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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
31127	2026-01-23	Town of Kerrobert	\$2.6M Princ2026	\$2.6M Loan Principal	183,000.00	183,000.00
			\$1M Princ2026	\$1M Loan Principal	76,000.00	76,000.00
			Total Computer Cheque:			

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2026-0009	2026-01-23	Canada Post Corporation	99000276475	Water Analysis Postage	10.50	
			94000279490	Water Analysis Postage	10.28	20.78
2026-0010	2026-01-23	Quadiant Canada Ltd.	Jan 2026 Quadie	Postage for Postage Machine	800.00	800.00
2026-0011	2026-01-23	SaskPower	Nov13-Dec12-2	Accrual Nov 13-Dec 14 25 Power	15,200.53	15,200.53
2026-0012	2026-01-23	SaskPower	Dec12-Jan14 Pac	Dec12 26-Jan14 25 436 Pac Powe	208.91	208.91
2026-0013	2026-01-23	SUMA	Feb 2026 SUMA	Benefits	4,069.96	4,069.96
Total Online Banking:						<u>20,300.18</u>

Total AP: 337,248.04

Certified Correct January 28, 2026



Mayor Michael Mitchell