

MINUTES
TOWN OF KERROBERT REGULAR MEETING OF COUNCIL
April 8th, 2026, AT 7:00 PM

PRESENT:

Mayor: Mayor Mike Mitchell
Councillors: Kim Burgardt, Don Snell, Cody Hall, Regis Neumeier, Connor Phillips (via Teams) Lisa Knorr
Absent: none
Staff: none
Public: None

CALL TO ORDER: Mayor Mike Mitchell called the meeting to order at 7:13 p.m.

PUBLIC HEARING:

DELEGATIONS:

ADDITIONS TO AGENDA:

APPROVAL OF THE MINUTES:

72/2026 Hall:
That the minutes from the Regular Meeting of the Council of the Town of Kerrobert held on March 25th 2026, be approved. Further, they are filed in the Municipal Records.

Carried

MANAGEMENT REPORTS:

73/2026 Burgardt:
That the Administrative Trackers dated March 25th be received for information.

Carried

74/2026 Neumeier:
That the following consent agenda items be received and adopted as presented:
6i) Fuel Mileage Report dated February 2026
6ii) Employee Payroll Summary Report dated March 31, 2026
6iii) Overtime Tracker for the period ending March 31, 2026

Carried

APPROVALS:

75/2026 Knorr:
That the List of Proposed Payments totaling \$290,729.51 starting at cheque 31192 to 31211 inclusive, including online payments of \$60,495.55. Furthermore, the List of Proposed Payments is attached per Schedule "A" which shall form part of these minutes.

Carried

76/2026 Snell:
That the Council for the Town of Kerrobert approve the update to Policy EHW-003 Solid Waste Disposal Facility Hours of Operation.

Carried

77/2026 Hall:
That the application for the Business Curb Appeal Incentive from the Kerrobert Shop Easy be approved and paid out in the next cheque run.

Carried

COMMITTEES & OUTSIDE BOARDS:

78/2026 Hall:
That the Meeting Minutes of the Courthouse Restoration Committee dated March 30th, 2026 be received for information.

Carried

CORRESPONDENCE:

BYLAWS:

NEW BUSINESS:

79/2026 Neumeier:
That Council adopt Policy HR-009 Workplace Impairment Policy effective immediately.

Carried

80/2026

Snell:

That due to the Tender related to the Hay Land that surrounds Kerrobert closing with no submissions the CAO is directed to reach out to the previous renter in honor of First Right of Refusal with his proposal for the land going forward.

Carried

ITEMS – NO ACTION TAKEN:

ROUND TABLE:

ADJOURNMENT:

81/2026

Neumeier:

That the meeting adjourns at 9:26 PM.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of
Council held April 8th, 2026.



Mayor



Chief Administrative Officer
Town of Kerrobert

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2026-00014 to 2026-00015

Date Printed
2026-04-02 3:59 PM

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
31192	2026-03-26	Town of Kerrobert RBC O/D Replen.	To cover O/D from RBC while terr	166,423.00	166,423.00
31193	2026-04-02	Accu-Flo 123408	New meters & touch pads	24,900.08	24,900.08
31194	2026-04-02	Bahm, Virginia Mae Refund Tax PAD	Refund of Feb PAD tax payment	314.31	314.31
31195	2026-04-02	BeePLUS Workplace Solutions 348624	Copy paper for printer	452.21	452.21
31196	2026-04-02	Big Rack Vac Services Ltd 76908 76910 76909	Steamer for storm drains Mar 17, 1 Steamer for storm drains Mar19, 1 Steamer for storm drain Mar 18, 1	3,125.07 2,467.77 2,789.65	8,382.49
31197	2026-04-02	Canadian Climate Refridgeraton and H 1477	2026 Arena Shutdown	2,287.83	2,287.83
31198	2026-04-02	Dodsland Stars Bar Proceeds-2	Jan 9 - Mar 21/26 Bar Proceed Sh.	3,905.41	3,905.41
31199	2026-04-02	Information Services Corp Mar 2026 ISC	March 2026 Statement	225.00	225.00
31200	2026-04-02	Kerrobert Minor Hockey Welland Donat.	Donation from Welland Energy Se	5,100.00	5,100.00
31201	2026-04-02	KLD Wellness Foundation Inc. 2026 Levy	2026 Doctor Retention	10,215.65	10,215.65
31202	2026-04-02	Ministry of Finance Issued Government of Saskatchewan INV2028825264-1	PPSTN portable billing Jan-Mar	1,515.15	1,515.15
31203	2026-04-02	MuniSoft 2026/27-00542	Bree & Jess new hire training	632.70	632.70
31204	2026-04-02	Pinnacle Distribution Inc. 6528704	Dura plus	98.89	98.89
31205	2026-04-02	Prairie Sky Treasures 906	Wolfe donation plaque-UPATED	320.79	320.79
31206	2026-04-02	Redhead Equipment P01069	Crank arm, link bearing, bearing	3,424.90	3,424.90
31207	2026-04-02	Ressler Farms 034928	Sign corr solar light brackets	540.96	540.96
31208	2026-04-02	Rev Energy Services Ltd. 26516	2025 fan install - rink	182.04	182.04
31209	2026-04-02	Saskatchewan Parks And SINV-000379	2026 Membership SINV-000379	50.00	50.00
31210	2026-04-02	Saskatchewan Research Council 3029247 3029543	Water Analysis Water Analysis	34.65 34.65	69.30
31211	2026-04-02	West of 3rd Graphics 5581	6x8' PCC Signs x 2	1,193.25	1,193.25
				Total Computer Cheque:	230,233.96

ONLINE BANKING

Payment # Date Vendor Name

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2026-00014 to 2026-00015

	Invoice #	Reference	Invoice Amount	Payment Amount
2026-0053	2026-04-02 Canada Post Corporation 93000387950	Water Analysis Postage	10.67	10.67
2026-0054	2026-04-02 Canada Post Corporation 920000382958	Water Analysis Postage	10.80	10.80
2026-0055	2026-04-02 MC 2/20-3/22 26 MC	2/20-3/22 26 MC	4,106.61	4,106.61
2026-0056	2026-04-02 Loraas Disposal North Ltd. Mar 2026 Loraas	March 2026 Loraas	20,044.09	20,044.09
2026-0057	2026-04-02 Municipal Employees' Mar 2026 MEPP	March 2026 MEPP remit	7,134.14	7,134.14
2026-0058	2026-04-02 Receiver General Of Canada Mar 2026 Remitt	March 2026 Remittances	15,825.84	15,825.84
2026-0059	2026-04-02 SaskEnergy Mar 2026 Energy	March 2026 Energy	6,469.98	6,469.98
2026-0060	2026-04-02 SaskTel Cmr Mar 2026 Phones	March 2026 Phones	906.97	906.97
2026-0061	2026-04-02 SaskTel Cmr Mar 2026 Cells	Mar 2026 Cell Phones	291.95	291.95
2026-0062	2026-04-02 SUMA Apr 2026 SUMA	April 2026 Benefits	3,752.99	3,752.99
2026-0063	2026-04-02 Swift-Net 389356	April Wifi	55.39	55.39
2026-0064	2026-04-02 Town of Kerrobert Mar 2026 Water	March 2026 W/S Bills	1,886.12	1,886.12
			Total Online Banking:	<u>60,495.55</u>
			Total AP:	<u>290,729.51</u>

Certified Correct April 8, 2026



Mayor Michael Mitchell