

MINUTES
TOWN OF KERROBERT REGULAR MEETING OF COUNCIL
March 11th, 2026, AT 7:00 PM

PRESENT:

Mayor: Mayor Mike Mitchell
Councillors: Kim Burgardt, Don Snell, Cody Hall, Regis Neumeier (via Teams), Connor Phillips (via Teams)
Absent: Lisa Knorr, Tara Neumeier (with regrets)
Staff: Ariel Murphy
Public: None

CALL TO ORDER: Mayor Mike Mitchell called the meeting to order at 7:08 p.m.

PUBLIC HEARING:

DELEGATIONS:

ADDITIONS TO AGENDA:

APPROVAL OF THE MINUTES:

46/2026 Hall:
That the minutes from the Regular Meeting of the Council of the Town of Kerrobert held on February 25th 2026, be approved. Further, they are filed in the Municipal Records.

Carried

MANAGEMENT REPORTS:

47/2026 Snell:
That the Administrative Trackers dated February 25th, 2025, be received for information.

Carried

48/2026 Neumeier:
That the following consent agenda items be received and adopted as presented:
a. Bank Reconciliation dated February 28th, 2026
b. Employee Payroll Summary Report dated February 28th, 2026
c. Statement of Financial Activities dated February 28th, 2026
d. Milage Report for January 2026
e. RCMP Report for February 2026

Carried

APPROVALS:

49/2026 Burgardt:
That the List of Proposed Payments totaling \$82,824.56 starting at cheque 31160 to 31170 inclusive, including online payments of \$59,378.39. Furthermore, the List of Proposed Payments is attached per Schedule "A" which shall form part of these minutes.

Carried

COMMITTEES & OUTSIDE BOARDS:

0/2026

Hall:

That the Regular Meeting Minutes of the PCC Committee dated February 24th, 2026 be received for information.

Carried

CORRESPONDENCE:

BYLAWS:

NEW BUSINESS:

51/2026

Snell:

That the Canadian Paranormal group be granted permission to spend another night in the Courthouse, subject to paying the \$100 rental fee stated in the Courthouse Rental Contract terms.

Carried

52/2026

Hall:

That Council move into a Closed Meeting at 7:26 PM, subject to Section 120 of The Municipalities Act Local Authority Freedom of Information and Protection, Part III Section 28; to discuss Wi-Fi options in Kerrobert Common, money reserves, an updated salary grid for Operations, and proposed pay increases for staff.

Ariel Murphy abstained from the meeting at 8:05 PM.

Ariel Murphy returned to the meeting at 8:49 PM.

53/2026

Phillips:

That the Council for the Town of Kerrobert resume the Regular Meeting of Council at 8:49 PM.

Carried

54/2026

Burgardt:

That the Town of Kerrobert purchase "Sprinter" Wi-Fi from Swift-Net for use of our tenants at Kerrobert Common, for \$49.90/month, under the premise that the Town remain in control of the services.

Carried

55/2026

Snell:

That the Town move reserve funds, under advice from the CAO, to a Prime Linked Cashable GIC through the Royal Bank at 2% interest on a deposit \$5,000 to \$250,000, that will need to be invested for a minimum of 29 calendar days.

Carried

56/2026

Hall:

That the Town increases all staff wages by Cost of Living, outlined by the Government of Canada, to be reviewed yearly.

ITEMS – NO ACTION TAKEN:

ROUND TABLE:

ADJOURNMENT:

57/2026

Hall:


That the meeting adjourns at 9:07 PM.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of
Council held March 11, 2026.



Mayor



Chief Administrative Officer
Town of Kerrobert

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2026-00010 to 2026-00010

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
31160	2026-03-06	Bahm's Auto Service & Supply Feb 2026 Bahm's	Feb 2026 Statement Bahm's	216.77	216.77
31161	2026-03-06	Delco Automation Inc. M46996 M47023	Free chlorine reagent set CL17 New tosibox & mobile codes	483.96 3,496.50	3,980.46
31162	2026-03-06	Golden Prairie Lodge Feb 2026 Fuel	February 2026 C-Store Fuel	750.17	750.17
31163	2026-03-06	Kerrobert Chamber of Commerce Curling Team 26	Funspiel Curling Team - Town	200.00	200.00
31164	2026-03-06	Konica Minolta Busn Solutions 506862009	Feb 2026 Photocopier	364.46	364.46
31165	2026-03-06	Prairie Branches 875 877	Custom snow removal Custom Paper Shredding Feb 2026	75.00 30.00	105.00
31166	2026-03-06	Saskatchewan Research Council 3028137 3028286 3028611	Water Analysis Water Analysis Water Analysis	34.65 34.65 34.65	103.95
31167	2026-03-06	Stevenson Industrial Refrigeration Ltd 53075	Condenser repair	16,650.00	16,650.00
31168	2026-03-06	Unity Motor Products 801110	Replace throttle body, clear codes	727.00	727.00
31169	2026-03-06	Zee Medical Service Co. 226275	Philips FRx Smart Pads II	273.36	273.36
31170	2026-03-06	Zerr, Gayle Kim's Gift Reim	Kim's going away gift	75.00	75.00
				Total Computer Cheque:	23,446.17

ONLINE BANKING

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
2026-0033	2026-03-06	Canada Post Corporation 95000362254	Water Analysis Postage	10.63	10.63
2026-0034	2026-03-06	MC 01/23-02/19 26	01/23-02/19 2026 MC	2,946.22	2,946.22
2026-0035	2026-03-06	Loraas Disposal North Ltd. Feb 2026 Loraas	February 2026 Loraas	18,740.15	18,740.15
2026-0036	2026-03-06	Millsap Fuel Distributors Feb 2026 Diesel	February 2026 Diesel	473.62	473.62
2026-0037	2026-03-06	Municipal Employees' Feb 2026 MEPP	February 2026 MEPP remit	7,469.00	7,469.00
2026-0038	2026-03-06	Poulin's Pest Control 1859789	Monthly pest control	89.31	89.31
2026-0039	2026-03-06	Receiver General Of Canada Feb 2026 Remitt	February 2026 Remittances	16,379.56	16,379.56
2026-0040	2026-03-06	SaskEnergy Feb 2026 Energy	February 2026 Energy	7,612.07	7,612.07
2026-0041	2026-03-06	SaskTel Cmr			


Date Printed
2026-03-06 2:35 PM

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2026-00010 to 2026-00010

ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		Feb 2026 Phones	February 2026 Phones	818.17	818.17
2026-0042	2026-03-06	SaskTel Cmr			
		Feb 2026 Cells	Feb 2026 Cell Phones	291.95	291.95
2026-0043	2026-03-06	SUMA			
		Mar 2026 SUMA	March 2026 Benefits	2,267.43	2,267.43
2026-0044	2026-03-06	Town of Kerrobert			
		Feb 2026 Water	February 2026 W/S Bills	2,280.28	2,280.28
				Total Online Banking:	59,378.39
				Total AP:	82,824.56

Certified Correct March 11, 2026



Mayor Michael Mitchell