

**MINUTES**  
**TOWN OF KERROBERT REGULAR MEETING OF COUNCIL**  
**April 22nd, 2026, AT 7:00 PM**

**PRESENT:**

Mayor: Mayor Mike Mitchell  
Councillors: Kim Burgardt, Don Snell, Regis Neumeier, Lisa Knorr  
Absent: Cody Hall, (with regrets) Connor Phillips (teams for last ½ hour)  
Staff: none  
Public: None

**CALL TO ORDER:** Mayor Mike Mitchell called the meeting to order at 7:00 p.m.

**PUBLIC HEARING:**

**DELEGATIONS:**

**ADDITIONS TO AGENDA:**

**APPROVAL OF THE MINUTES:**

82/2026 Burgardt:  
That the minutes from the Regular Meeting of the Council of the Town of Kerrobert held on April 8<sup>th</sup> 2026, be approved. Further, they are filed in the Municipal Records.

Carried

**MANAGEMENT REPORTS:**

83/2026 Snell:  
That the Administrative Trackers dated April 8th be received for information.

Carried

84/2026 Knorr:  
That the following consent agenda items be received and adopted as presented:  
a) Fuel Mileage Report dated March 2026  
b) Bank Reconciliation dated March 31, 2026  
c) Detailed financial activities for the period ending March 31, 2026

Carried

**APPROVALS:**

85/2026 Knorr:  
That the List of Proposed Payments totaling \$74,233.81 starting at cheque 31212 to 31247 inclusive, including online payments of \$25,578.95. Furthermore, the List of Proposed Payments is attached per Schedule "A" which shall form part of these minutes.

Carried

86/2026 Neumeier:  
That the Council for the Town of Kerrobert approve the application for a beer garden at the Kerrobert Minor Ball Day taking place on May 23<sup>rd</sup>, 2026.  
Carried

**COMMITTEES & OUTSIDE BOARDS:**

87/2026 Burgardt:  
That the Meeting Minutes of the Fairground Committee dated April 1<sup>st</sup>, 2026 be received for information.  
Carried

88/2026 Snell:  
That the Annual and regular Kerrobert Library Board Meeting Minutes dated March 5<sup>th</sup>, 2026 be received for information.  
Carried

89/2026 Neumeier:  
That regular meeting of the Kerrobert Recreation Board dated April 13<sup>th</sup>, 2026, be received for Information.  
Carried

**CORRESPONDENCE:**

90/2026 Snell:  
That the Town of Kerrobert decline the invitation to participate in the Highway 31 Asset Management Initiative at this time; however, should additional information and a definitive Plan be presented in the future Council may reconsider its involvement.  
Carried

**BYLAWS:**

**NEW BUSINESS:**

91/2026 Burgardt:  
That Council go into a Closed Meeting in accordance with Sections 17 and 18 of the Local Authority Freedom of Information and Privacy Act to discuss a business proposal and hay land lease proposal.  
Carried

92/2026 Neumeier:  
That Council conclude the Closed Meeting and resume the Regular Meeting of Council at 9:06 pm.  
Carried

93/2026 Snell:  
That Council accept Option 2 of the presented Business Plan for the Kerrobert Common, this will remain In effect only until December 2026 when the two existing contracts expire, furthermore Council will review business relations with the invested parties to potentially switch to Option 1, with full control and a higher rent.

Carried

94/2026 Neumeier:  
That Council for the Town of Kerrobert accept the Hay Land lease proposal from Bratara Acres for three cents/lb for a term of 2 years commencing May 1, 2026, to December 31<sup>st</sup>, 2027, including a right of first Refusal clause when retendered at the expiration of the term.

Carried

**ITEMS – NO ACTION TAKEN:**

**ROUND TABLE:**

**ADJOURNMENT:**

95/2026 Neumeier:  
That the meeting adjourns at 9:59 PM.

Carried

Certified to be a true and correct  
Copy of the Regular Meeting of  
Council held April 22nd, 2026

  
Mayor  
Chief Administrative Officer  
Town of Kerrobert

**TOWN OF KERROBERT**  
**List of Accounts for Approval**  
 Batch: 2026-00017 to 2026-00017

Date Printed  
 2026-04-17 2:27 PM

Bank Code - AP - AP-GENERAL OPER

**COMPUTER CHEQUE**

| Payment # | Date       | Vendor Name<br>Invoice #                                  | Reference  | Invoice Amount    | Payment Amount |
|-----------|------------|---|--|-------------------|----------------|
| 31212     | 2026-04-17 | Accu-Flo<br>123884  | New meters & touch pads                                    | 26,548.43         | 26,548.43      |
| 31213     | 2026-04-17 | Aon Reed Stenhouse Inc.<br>2026 Prem Adj                  | 2026 Premium Adj--Add loader                               | 1,153.00          | 1,153.00       |
| 31214     | 2026-04-17 | Bahm's Auto Service & Supply<br>March 2026 Stmt           | March 2026 Statement Bahm's                                | 531.35            | 531.35         |
| 31215     | 2026-04-17 | Bick's Drugs<br>Mar 2026 Bick's                           | Mar 2026 Bick's Statement                                  | 13.46             | 13.46          |
| 31216     | 2026-04-17 | Big Hill Services Ltd.<br>37110                           | 5 sheets puck board, 2 sheets Ple:                         | 2,524.81          | 2,524.81       |
| 31217     | 2026-04-17 | Burgardt, Kimberly<br>SUMA 26 Milage                      | SUMA 2026 Milage   | 467.42            | 467.42         |
| 31218     | 2026-04-17 | D&M Fire Safety Systems<br>82238                          | Semi-Annual Inspection                                     | 228.38            | 228.38         |
| 31219     | 2026-04-17 | DNOW Canada ULC<br>917944355                              | Trash bags   | 99.90             | 99.90          |
| 31220     | 2026-04-17 | Golden Prairie Lodge<br>Mar 2026 Fuel                     | March 2026 C-Store Fuel                                    | 1,298.63          | 1,298.63       |
| 31221     | 2026-04-17 | Heitt's Plumbing & Heating Ltd<br>78785                   | Replace AEX unit - change room                             | 3,774.02          | 3,774.02       |
| 31222     | 2026-04-17 | Houle, Dustin Paul<br>Apr 2026 Dustin                     | Cell Phone Subsidy (Start: April 14                        | 19.84             | 19.84          |
| 31223     | 2026-04-17 | Johnson, Kyle<br>Apr 2026 Kyle                            | Cell Phone Subsidy   | 35.00             | 35.00          |
| 31224     | 2026-04-17 | Kerrobert Credit Union<br>2026-00168 RFND                 | Refunded damage deposit on Hall                            | 200.00            | 200.00         |
| 31225     | 2026-04-17 | Kerrobert Shop Easy<br>Curb Appeal '26<br>Mar 2026 ShopEZ | Curb Appeal Incentive 2026<br>March 2026 Statement Shop EZ | 2,000.00<br>26.31 | 2,026.31       |
| 31226     | 2026-04-17 | Kerrobert Reddi Mart<br>Mar8-Mar31 Red                    | Mar 8 - Mar 30 2026 Statement TC                           | 1,862.42          | 1,862.42       |
| 31227     | 2026-04-17 | Konica Minolta Busn Solutions<br>507383284                | Mar 2026 Photocopier                                       | 341.96            | 341.96         |
| 31228     | 2026-04-17 | Lifesaving Society Saskatchewan Brar<br>38602             | 2026 Affiliation Fee                                       | 150.00            | 150.00         |
| 31229     | 2026-04-17 | Mitchell, Michael<br>SUMA 26 Milage                       | SUMA 2026 Milage and meal                                  | 510.84            | 510.84         |
| 31230     | 2026-04-17 | Neumeier, Tara<br>Apr 2026 Tara<br>SUMA 26 Milage         | Cell Phone Subsidy<br>Cell Phone Subsidy                   | 35.00<br>377.24   | 412.24         |
| 31231     | 2026-04-17 | Northbound<br>260142                                      | Monthly invoice summary                                    | 307.13            | 307.13         |
| 31232     | 2026-04-17 | Phillips, Morris<br>Apr 2026 Morris                       | Cell Phone Subsidy   | 35.00             | 35.00          |
| 31233     | 2026-04-17 | Phillips, Breann<br>Apr 2026 Bree                         | Fuel Subsidy   | 50.00             | 50.00          |
| 31234     | 2026-04-17 | Pinnacle Distribution Inc.<br>6532231                     | Garb bags & gloves   | 113.06            | 113.06         |
| 31235     | 2026-04-17 | Prairie Branches  |  |                   |                |

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| Payment # | Date       | Vendor Name                      | Invoice #       | Reference                         | Invoice Amount         | Payment Amount |
|-----------|------------|----------------------------------|-----------------|-----------------------------------|------------------------|----------------|
|           |            |                                  | 887             | Custom Paper Shredding Mar 202    | 30.00                  |                |
|           |            |                                  | 892             | Custom snow removal               | 75.00                  | 105.00         |
| 31236     | 2026-04-17 | Redhead Equipment                | P01659          | Volvo sperical bearing            | 658.11                 | 658.11         |
| 31237     | 2026-04-17 | Rev Energy Services Ltd.         | 27272           | Serivce grader, replacement pins  | 2,291.85               | 2,291.85       |
| 31238     | 2026-04-17 | Saskatchewan Research Council    | 3029932         | Water Analysis                    | 34.65                  |                |
|           |            |                                  | 3030239         | Water Analysis                    | 34.65                  | 69.30          |
| 31239     | 2026-04-17 | Schraefel, Adam                  | Apr 2026 Adam   | Cell Phone Subsidy (Start: Apr 7) | 28.00                  | 28.00          |
| 31240     | 2026-04-17 | Schlosser, James                 | Apr 2026 Jim    | Cell phone subsidy                | 35.00                  | 35.00          |
| 31241     | 2026-04-17 | SEDA                             | 5384            | 2026 Membership                   | 404.25                 | 404.25         |
| 31242     | 2026-04-17 | Shortt Insurance Brokers Ltd.    | 948MPB 2026     | Homebult Trailer 948MPB plates 2  | 76.52                  | 76.52          |
| 31243     | 2026-04-17 | Thompson, Dan                    | LF Refund 04/26 | Refund for overcharge at landfill | 80.00                  | 80.00          |
| 31244     | 2026-04-17 | Town of Kerrobert                | Apr 26 #132 DV  | Roll #132-Voykin Tax Payment      | 120.00                 |                |
|           |            |                                  | Apr 26 #537 JS  | Account 537 - Schlosser UT/TX     | 384.84                 |                |
|           |            |                                  | Apr 26 #513 KJ  | Utility/Tax Acct 513 0010         | 546.48                 | 1,051.32       |
| 31245     | 2026-04-17 | UMAAS                            | SI-3065         | 2026 Convention Tara              | 315.00                 | 315.00         |
| 31246     | 2026-04-17 | Western Prairie Thunder AA (U18) | 20260416-01     | Refunded Ice Fees - Overpaid      | 378.00                 | 378.00         |
| 31247     | 2026-04-17 | Western Regional Landfill Inc.   | 1200            | March 2026 Charges                | 459.34                 | 459.34         |
|           |            |                                  |                 |                                   | Total Computer Cheque: | 48,654.89      |

**ONLINE BANKING**

| Payment # | Date       | Vendor Name                    | Invoice #       | Reference                       | Invoice Amount        | Payment Amount |
|-----------|------------|--------------------------------|-----------------|---------------------------------|-----------------------|----------------|
| 2026-0065 | 2026-04-17 | Access Communications Co-op Lt | May15-Jun14 26  | May15-Jun14 26 Cable            | 135.04                | 135.04         |
| 2026-0066 | 2026-04-17 | Canada Post Corporation        | 98000393183     | Water Analysis Postage          | 11.40                 | 11.40          |
| 2026-0067 | 2026-04-17 | Millsap Fuel Distributors      | Mar 2026 Fuel   | March 2026 Diesel & Hotsy gas   | 814.65                | 814.65         |
| 2026-0068 | 2026-04-17 | Minister of Finance            | Mar 2026 EPT    | March 2026 EPT Return           | 4,643.53              | 4,643.53       |
| 2026-0069 | 2026-04-17 | Minister of Finance            | Q1 2026 LCT Rem | Q1 2026 LCT Remittance          | 4,155.15              | 4,155.15       |
| 2026-0070 | 2026-04-17 | SaskPower                      | Feb11-Mar12 26  | Feb 11 - Mar 12 2026 Town Power | 15,668.14             | 15,668.14      |
| 2026-0071 | 2026-04-17 | SaskPower                      | Mar12-Apr15 Pac | Mar12-Apr15 26 436 Pac Power    | 151.01                | 151.01         |
|           |            |                                |                 |                                 | Total Online Banking: | 25,578.92      |

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Total AP: 74,233.81

Certified Correct April 22, 2026

  
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Mayor Michael Mitchell