

MINUTES
TOWN OF KERROBERT REGULAR MEETING OF COUNCIL
May 13th, 2026, AT 7:00 PM

PRESENT:

Mayor: Mayor Mike Mitchell
Councillors: Kim Burgardt, Regis Neumeier, Lisa Knorr, Cody Hall,
Absent: Connor Phillips, Don Snell
Staff: CAO Tara Neumeier
Public: None

CALL TO ORDER: Mayor Mike Mitchell called the meeting to order at 7:02 p.m.

PUBLIC HEARING:

DELEGATIONS: Representative from Jay's trucking.

96/2026 Neumeier:
The Town of Kerrobert add an annual fleet permit for residential deliveries to a maximum of 5 Ton trucks for an annual fee of \$250. If any bigger trucks are needed for a residential delivery the single trip fee will be paid. Furthermore, the CAO will contact Road Data so they can complete the addition.

Carried

ADDITIONS TO AGENDA:

97/2026 Burgardt:
That the draft Hay land Lease be added to New Business and formally form part of this Agenda.

Carried

APPROVAL OF THE MINUTES:

98/2026 Knorr:
That the minutes from the Regular Meeting of the Council of the Town of Kerrobert held on April 22nd, 2026, be approved. Further, they are filed in the Municipal Records.

Carried

MANAGEMENT REPORTS:

99/2026 Snell:
That the Administrative Tracker dated April 22nd be received for information.

Carried

100/2026 Knorr:
That the following consent agenda items be received and adopted as presented:
a) Fuel Mileage Report dated April 2026
b) Employee Payroll Summary Report dated April 2026
c) The overtime tracker for January-April 2026
d) Bank Reconciliation dated April 30, 2026
Carried

101/2026 Neumeier:
That the monthly Operations Report dated April 21st, 2026, be received for information.
Carried

102/2026 Neumeier:
That the Near Miss and Incident Report be received for information. Furthermore, that it be filed
In the employee's personnel file.
Carried

APPROVALS:

103/2026 Hall:
That the List of Proposed Payments totaling \$662,672.52 starting at cheque 31248 to 31279 inclusive,
including online payments of \$53,195.73 and Cheque 37 from the ICIP chequing account. Furthermore,
the List of Proposed Payments is attached per Schedule "A" which shall form part of these minutes.
Carried

104/2026 Neumeier:
That the Council for the Town of Kerrobert approve the grad parade route for June 30th, 2026, providing
the route is adjusted so that on return to the school they pass by the Pioneer Haven.
Carried

105/2026 Hall:
That the Council for the Town of Kerrobert approve the 2026 Draft Audited Financial Statements and the
CAO send back the signed paperwork for finalization.
Carried

COMMITTEES & OUTSIDE BOARDS:

CORRESPONDENCE:

106/2026 Burgardt:
That the Council accept development permit report NB260532 approval of an accessory use uncovered
deck for Lot 25 Block H Plan 101960636.
Carried

107/2026 Neumeier:
That the request from the Pioneer Haven Manager to be added to the Town's approved driver list for the purpose of operating the Town Handi Bus during Pioneer Haven outings, in the absence of regular drivers, be approved.

Carried

BYLAWS:

NEW BUSINESS:

108/2026 Burgardt:
That the draft Hay land lease be adjusted to increase the recommended general liability insurance to \$5,000,000 and then the CAO can be forwarded to the Tenant for review.

Carried

ITEMS – NO ACTION TAKEN:

ROUND TABLE:

ADJOURNMENT:

109/2026 Knorr:
That the meeting adjourns at 9:30 PM.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of
Council held May 13th, 2026



Chief Administrative Officer
Town of Kerrobert



Mayor

Regular Meeting of
Council, May 13/26
"Schedule A"

Date Printed
2026-05-08 9:44 AM

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2026-00019 to 2026-00020

Page 1

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
31248	2026-05-07	Rocky Mountain Phoenix IN034088	2026 Rosenbauer Side Mount Pur	572,791.80	572,791.80
31249	2026-05-07	Alberts, Caitlynn 14415	Powerheat G3 Pediatric AED pads	239.76	239.76
31250	2026-05-07	Bahm's Auto Service & Supply Apr 2026 Bahm's	April 2026 Statement Bahm's	1,700.51	1,700.51
31251	2026-05-07	Bick's Drugs 860373	April 2026 Statement Bick's	16.63	16.63
31252	2026-05-07	Burgardt, Kimberly 1516	SUMA parking pd on personal car	126.00	126.00
31253	2026-05-07	Claretech Industries Inc INV1206850	Chemicals for pool 2026	8,609.66	8,609.66
31254	2026-05-07	Delta Co-operative Association Apr 2026 Delta	April 2026 Statement #4026550	1,418.45	1,418.45
31255	2026-05-07	Go Pack Packaging Solutions 1732	Pocket Pro PH Tester	342.60	342.60
31256	2026-05-07	Heitt's Plumbing & Heating Ltd 78990	8 Litres 35/65 glycol	56.83	56.83
31257	2026-05-07	Information Services Corp Apr 2026 ISC	April 2026 Statement	275.00	275.00
31258	2026-05-07	Insight Sign & Decal Co. 13179	Kerrobot Memorial Arena sign	4,995.00	4,995.00
31259	2026-05-07	K3 Property Solutions 6282	Bait gopher stations	358.74	358.74
31260	2026-05-07	Kerrobot Reddi Mart Apr 2026 Reddi	April 2026 Statement Reddi	51.60	51.60
31261	2026-05-07	Knorr, Lisa 04/18/26 Exense	04/18/26 Regional Lib mtg, S'toon	218.00	218.00
31262	2026-05-07	MACJAW Enterprises Ltd. 234	Gopher control	1,575.00	1,575.00
31263	2026-05-07	Murlin Electronics AVU 311984	Managed services contract agreen	478.99	478.99
31264	2026-05-07	Neil Charteris Reclamation Services 26008	Snow Removal - Mar 31/26 7 hrs	1,323.00	1,323.00
31265	2026-05-07	Neumeier, Tara 386654	Hotel parking for SUMA 2026	147.00	147.00
31266	2026-05-07	Northbound 260167	Monthly invoice summary	275.63	275.63
31267	2026-05-07	Phillips, Breann 9466	Painting supplies for FG	75.48	75.48
31268	2026-05-07	Pinnacle Distribution Inc. 6535146	Urinal screens, cleaner, TP, garb t	395.31	395.31
31269	2026-05-07	Prairie Branches 898	Custom Paper Shredding Apr 2026	30.00	
		901	Custom snow removal - Apr 2026	100.00	130.00
31270	2026-05-07	Press Herald Publications Ltd. Issued Western Newspaper Corp.			
		5388	Cancer awareness ad	30.00	
		5405	Volunteer appreciation	73.50	103.50

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Batch: 2026-00019 to 2026-00020

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
31271	2026-05-07	Rocco Stone Masonry Contractors 876	Deposit for repointing (regROUT)	3,330.00	3,330.00
31272	2026-05-07	Saskatchewan Parks And CIB 2026 Renew	2026 CIB Registration Renewal	125.00	125.00
31273	2026-05-07	Saskatchewan Research Council 3030693	Water Analysis	34.65	
		3030934	Water Analysis	34.65	69.30
31274	2026-05-07	Minister of Finance 254699	Notice of tax asses. roll in Gazette	30.00	30.00
31275	2026-05-07	Shortt Insurance Brokers Ltd. 677KEN 2026	Diamon Trailer 2026 677 KEN	114.68	114.68
31276	2026-05-07	Technical Safety Authority BR-156995	Annual License to Operate 2026	235.00	235.00
31277	2026-05-07	Thompson Bearing & Farm Parts 93720	Maint on Kubota lawn tractor	295.34	295.34
31278	2026-05-07	Town of Kerrobert Apr 26 Int Loan	Recoup Apr/26 Int RBC Loans	9,436.48	9,436.48
31279	2026-05-07	Your Southwest Media Group 15701	Prep of Assessment Roll	136.50	136.50
				Total Computer Cheque:	609,476.79

ONLINE BANKING

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
2026-0072	2026-05-07	Canada Post Corporation 99000444073	Water Analysis Postage	12.01	12.01
2026-0073	2026-05-07	Canada Post Corporation 90000445565	Water Analysis Postage	12.10	12.10
2026-0074	2026-05-07	Canada Post Corporation 91000470879	Water Analysis Postage	12.18	12.18
2026-0075	2026-05-07	MC 03/23-04/21 26	03/23-04/21 2026 MC	8,052.66	8,052.66
2026-0076	2026-05-07	Millsap Fuel Distributors Apr 2026 Fuel	April 2026 Diesel & Hotsy gas	1,485.17	1,485.17
2026-0077	2026-05-07	Minister of Finance Apr 2026 EPT	April 2026 EPT Return	4,917.08	4,917.08
2026-0078	2026-05-07	Municipal Employees' Apr 2026 MEPP	April 2026 MEPP remit	8,440.54	8,440.54
2026-0079	2026-05-07	Poulin's Pest Control 1875629	Monthly pest control	89.31	89.31
2026-0080	2026-05-07	Receiver General Of Canada Apr 2026 Remitt	April 2026 Remittances	17,564.41	17,564.41
2026-0081	2026-05-07	SaskEnergy Apr 2026 Energy	April 2026 Energy	5,721.22	5,721.22
2026-0082	2026-05-07	SaskTel Cmr Apr 2026 Cells	Apr 2026 Cell Phones	291.95	291.95
2026-0083	2026-05-07	SaskTel Cmr Apr 2026 Phones	April 2026 Phones	887.33	887.33
2026-0084	2026-05-07	SUMA May 2026 SUMA	May 2026 Benefits	3,747.14	3,747.14

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ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
2026-0085	2026-05-07	Swift-Net 392457	May 2026 Wifi - Kerr Common	55.39	55.39
2026-0086	2026-05-07	Town of Kerrobert Apr 2026 W/S	April 2026 W/S Bills	1,907.24	1,907.24
			Total Online Banking:		<u>53,195.73</u>
				Total AP:	<u>662,672.52</u>



TOWN OF KERROBERT
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Batch: 2026-00019 to 2026-00020

Bank Code - ICIP - ICIP payments

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
37	2026-05-07	Gee Bee Construction Co. Ltd. 128.04-8 Mar 31	Phase 2A Sewer Replacement	15,507.48	15,507.48
			Total Computer Cheque:		15,507.48

Total ICIP: 15,507.48
Grand Total: 678,180.00

Certified Correct May 13, 2026



Mayor Michael Mitchell

5