

MINUTES
TOWN OF KERROBERT REGULAR MEETING OF COUNCIL
May 27th, 2026, AT 7:00 PM

PRESENT:

Mayor: Mayor Mike Mitchell
Councillors: Kim Burgardt, Regis Neumeier, Lisa Knorr, Connor Phillips, Don Snell,
Absent: Cody Hall (with regrets)
Staff: CAO Tara Neumeier
Public: None

CALL TO ORDER: Mayor Mike Mitchell called the meeting to order at 7:03 p.m.

PUBLIC HEARING:

DELEGATIONS: No motions arising from presentations.

ADDITIONS TO AGENDA: None

APPROVAL OF THE MINUTES:

110/2026 Snell:
That the minutes from the Regular Meeting of the Council of the Town of Kerrobert held on May 13th, 2026, be approved. Further, they are filed in the Municipal Records.

Carried

MANAGEMENT REPORTS:

111/2026 Burgardt:
That the Administrative Tracker dated May 13th be received for information.

Carried

112/2026 Knorr:
That the following consent agenda items be received and adopted as presented:
a) Monthly Operations Report for May 2026
b) Prairie Bylaw Report from May 19th, 2026
c) EDO report for May 2026
d) Updated list of properties in Tax Enforcement

Carried

APPROVALS:

113/2026 Snell:
That the List of Proposed Payments totaling \$277,713.88 starting at cheque 31280 to 31311 inclusive, including online payments of \$37,714.19. Furthermore, the List of Proposed Payments is attached per Schedule "A" which shall form part of these minutes.

Carried

114/2026 Neumeier:
That the Council for the Town of Kerrobert approve the short-term borrowing from the Kerrobert Credit Union for \$410,000.00. Furthermore, these proceeds will be used to cover the shortfall in the funds to pay for the 2026 Pumper Truck and the purchase of a 2015 Ford F-550 mini pumper truck. Furthermore, proceeds from the sale of the old pumper truck and extra contributions from the members of the Fire Board will pay off this loan.

Carried

COMMITTEES & OUTSIDE BOARDS:

CORRESPONDENCE:

115/2026 Burgardt:
That the Council approve the request from the Royal Legion to host a bar in the Kerrobert Curling Kitchen and lobby area in conjunction with the 100th Anniversary celebration for Branch #88 being held on June 16th, 2026.

Carried

BYLAWS:

116/2026 Snell:
That Bylaw 1108-26 A Bylaw to Establish a Base Tax be hereby introduced a read a first time.

Carried

117/2026 Burgardt:
That Bylaw 1108-26 be read a second time.

Carried

118/2026 Phillips:
That Bylaw 1108-26 be given three readings at this meeting.

Carried Unanimously

119/2026 Neumeier:
That Bylaw 1108-26 A Bylaw to Establish a Base Tax be hereby adopted.

Carried

NEW BUSINESS:

120/2026 Knorr:
That policy GG-23 Property Maintenance & Nuisance Abatement Enforcement be approved.

Carried

121/2026 Snell:
That the CAO use the Education Mill Rates for 2026, as per the letter from the Ministry of Government Relations as well as the Municipal Mill Rate of 15.15 in the levying of the 2026 Property Taxes for the Town of Kerrobert. Furthermore, the mill rate factors remain unchanged.

Carried

122/2026 Knorr:
That the proposed budget for 2026 showing Revenues of \$5,321,990 and Expenses of \$5,284,550 for a net surplus of \$37,440 be approved. This also includes adjustments to the 2026 Wages per the 2026 wage summary distributed at a total cost of \$969,767.93.

Carried

123/2026 Burgardt:
That the mail out letter to accompany the 2026 Tax Notices explaining the rationale for the 2026 2% tax increase be approved for distribution.

Carried

ITEMS – NO ACTION TAKEN:

**** Councillor Phillips declared a conflict of interest and left the meeting. ****

124/2026 Neumeier:
That the Town of Kerrobert hire BlackRock Automation to upgrade the radios on all the water wells to improve system communication with the Water treatment plant for a cost of \$22,730.20 plus electrical, and modifications costs necessary to function with the existing platform.

Carried

**** Councillor Phillips returned to the meeting ****

ROUND TABLE:

ADJOURNMENT:

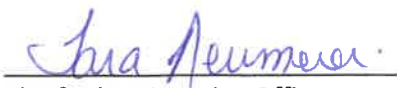
125/2026 Snell:
That the meeting adjourns at 9:19 PM.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of
Council held May 27th, 2026



Mayor



Chief Administrative Officer
Town of Kerrobert

Regular Council Meeting
 May 27, 26 Schedule "A"

TOWN OF KERROBERT
List of Accounts for Approval
 Batch: 2026-00022 to 2026-00022

Date Printed
 2026-05-22 1:18 PM

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
31280	2026-05-22	Canadian Pacific Railway	2000190083	Basic Rent June 01/26 - May 31/26	15.75	15.75
31281	2026-05-22	Diamond D Holdings	2015 Fire Truck	2015 Tord F 550 Fire Truck	188,700.00	188,700.00
31282	2026-05-22	Golden Prairie Lodge	Apr 2026 Fuel	April 2026 C-Store Fuel	1,341.09	1,341.09
31283	2026-05-22	Houle, Dustin Paul	May 2026 Dustin	Cell Phone Subsidy	35.00	35.00
31284	2026-05-22	Johnson, Kyle	May 2026 Kyle	Cell Phone Subsidy	35.00	35.00
31285	2026-05-22	Kerrobot Paint & Body Ltd.	86372		1,995.33	
			86381	Recharge AC	154.01	
			86377	Recharge AC	166.44	2,315.78
31286	2026-05-22	Kerrobot Minor Hockey	Szn Pass 26/27	26/27 Season Pass Morris Phillips	50.00	50.00
31287	2026-05-22	Kerrobot Shop Easy	Apr 2026 ShopEZ	April 2026 Statement ShopEZ	27.45	27.45
31288	2026-05-22	Kerrobot Golf Club Inc.	Schraefel Pass	Punch Pass - Adam Schraefel	250.00	
			Johnson Pass	Punch Pass - Kyle Johnson	250.00	
			Schlosser Pass	Punch Pass - Jim Schlosser	250.00	750.00
31289	2026-05-22	Knorr, Nancy	CIB Expenses	CIB Expense reimbursement	73.20	73.20
31290	2026-05-22	Konica Minolta Busn Solutions	507942602	Apr 2026 Photocopier	257.47	257.47
31291	2026-05-22	Lifesaving Society Saskatchewan Brar	38708	Swimmer crests	286.34	286.34
31292	2026-05-22	Murphy, Shawn	May 2026 Sarcan	Delivery of Reycling to Sarcan	667.30	667.30
31293	2026-05-22	Neumeier, Tara	138187	Lunch with EDO Christene	80.89	
			May 2026 Tara	Cell Phone Subsidy	35.00	115.89
31294	2026-05-22	Northbound	260193	Monthly invoice summary	648.38	648.38
31295	2026-05-22	Phillips, Morris	May 2026 Morris	Cell Phone Subsidy	35.00	35.00
31296	2026-05-22	Phillips, Breann	Milage 04/29/26	Milage to Luseland for paint	28.59	
			862268	Gloves	13.09	
			577776	Quicktie plastic bags	19.97	
			May 2026 Bree	Fuel Subsidy	50.00	111.65
31297	2026-05-22	Prairie Bylaw	Issued	Lewicki, Matthew		
			2602	Bylaw Services - May 19, 2026	922.10	922.10
31298	2026-05-22	Provincial Mediation Board	2026 Liens	Request for consent	20.00	20.00
31299	2026-05-22	Purolator Courier Ltd.				

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			575276554	Shipping fees - Redhead	153.76	
			500274425	Shipping fees - Brandt Tractor	113.16	
			510276285	Shipping fees - Rocco Stone, AirCl	206.12	473.04
31300	2026-05-22	Rico's Gym				
		Jess Mitchell		Jess Mitchell 2026 Pass	250.00	250.00
31301	2026-05-22	Rocco Stone Masonry Contractors				
		887		Repointing on CH	13,427.67	13,427.67
31302	2026-05-22	SAMA				
		2026143		2026 Annual Fees	17,982.00	17,982.00
31303	2026-05-22	Saskatchewan Research Council				
		3031445		Water Analysis	34.65	
		3031881		Water Analysis	34.65	
		3032018		Water Analysis	34.65	103.95
31304	2026-05-22	Schlosser-Mitchell, Jessica Margaret				
		Milage 05/05/26		Milage to Dodsland Sask Hockey r	28.59	28.59
31305	2026-05-22	Schraefel, Adam				
		May 2026 Adam		Cell Phone Subsidy	35.00	35.00
31306	2026-05-22	Schlosser, James				
		102008973		Wedge 20, 5x	116.02	
		May 2026 Jim		Cell phone subsidy	35.00	151.02
31307	2026-05-22	Sea Hawk				
		M26-5315		Pump # 1 inspection	1,660.34	
		M26-5316		Wildland Unit Inspection	1,736.61	3,396.95
31308	2026-05-22	Shortt Insurance Brokers Ltd.				
		818LVN 2026		818 LVN Norstart renewal 2026	260.96	
		997JUN 2026		997JUN 2026 Renewal	297.00	557.96
31309	2026-05-22	Town of Kerrobert				
		HRP69 26 Ariel		Pool punch card and aquasizes	152.00	
		HRP69 26 Dustin		Pool season family pass	250.00	
		HPR69 26 Morris		Private Pool Rental x 2	200.00	
		May 26 #132 DV		Roll #132-Voykin Tax Payment	120.00	
		May 26 #537 JS		Account 537 - Schlosser UT/TX	515.74	
		May 26 #513 KJ		Utility/Tax Acct 513 0010	632.28	1,870.02
31310	2026-05-22	WFR Wholesale Fire & Rescue Ltd.				
		INV/2026/2502		Wholesale supplies and equip orde	4,783.68	4,783.68
31311	2026-05-22	Western Regional Landfill Inc.				
		1231		April 2026 Charges	532.41	532.41
					Total Computer Cheque:	239,999.69

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2026-0087	2026-05-22	Access Communications Co-op Lt				
		Jun15-Jul14 26		Jun15-Jul14 26 Cable	135.04	135.04
2026-0088	2026-05-22	Canada Post Corporation				
		9100485277		Water Analysis Postage	12.10	12.10
2026-0089	2026-05-22	Canada Post Corporation				
		95000471790		Water Analysis Postage	11.67	11.67
2026-0090	2026-05-22	Loraas Disposal North Ltd.				
		Apr 2026 Loraas		April 2026 Loraas	19,999.28	19,999.28

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Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
2026-0091	2026-05-22	SaskPower Mar12-Apr15 26	Mar 12 - Apr 15 2026 Town Power	15,923.76	15,923.76
2026-0092	2026-05-22	SaskPower Apr15-May13 Pac	Apr15-May13 26 436 Pac Power	136.68	136.68
2026-0093	2026-05-22	SGI Canada - Company Bill Com Auto Pak 26	Commerical Auto Pak - 2026	1,495.66	1,495.66
			Total Online Banking:		<u>37,714.19</u>
			Total AP:		<u>277,713.88</u>

Certified Correct May 27, 2026



Mayor Michael Mitchell