MINUTES

TOWN OF KERROBERT REGULAR MEETING OF COUNCIL
June 24th, 2026, AT 7:00 PM

PRESENT:

Mayor:	Mayor Mike Mitchell
Councillors:	Kim Burgardt, Regis Neumeier, Lisa Knorr, Don Snell, Connor Phillips
Absent:	Cody Hall, CAO Tara Neumeier (with regrets)
Staff:	Assistant Administrator Ariel Murphy
Public:	None

CALL TO ORDER: Mayor Mike Mitchell called the meeting to order at 6:58 p.m.

PUBLIC HEARING:

DELEGATIONS: No motions arising from presentations.

ADDITIONS TO AGENDA:

141/2026 Phillips:
That the Agenda item of review of the RFP for demolition of the two budgeted buildings be added to and form part of this agenda.

Carried

**Councillor Burgardt declared a conflict of interest and left Council Chambers at 8:01p.m. **

142/2026 Snell:
That the CAO is authorized to distribute the draft RFPs for demolition to local companies for submission.

Carried

** Councillor Burgardt re-entered Council Chambers at 8:26 p.m. *

APPROVAL OF THE MINUTES:

143/2026 Burgardt:
That the minutes of the Regular Meeting of Council for the Town of Kerrobert held June 10th 2026, be approved. Furthermore, they will be filed in the Municipal Records.

Carried

MANAGEMENT REPORTS:

144/2026 Knorr:
That the Town of Kerrobert enter a team into the Annual Chamber of Commerce golf tournament on September 18th, 2026. If there are not enough golfers from Council staff will fill out the team.

Carried

145/2026 Knorr
That the Town Office will be closed to the public for Monday July 27th and Tuesday July 28th to allow for an upgrade to the General Ledger Module and training to all staff, during this time staff will have no access to the software.

Carried

146/2026 Snell:
That the Administrator's written report dated June 24th, 2026, be accepted for information.

Carried

147/2026 Knorr:
That the following consent agenda items be received and adopted as presented:
a) Administrative Trackers dated June 10th[h], 2026
b) Monthly Operations report June 2026
c) Bank Reconciliation for the month of May 2026
d) Statement of Financial Activities for the Month of May 2026

Carried

APPROVALS:

148/2026 Neumeier:
That the List of Proposed Payments totaling $847,554.43, starting at cheque 31347 and ending at cheque 31395 inclusive, including online payments of $30,937.29, be approved. Further, the List of Proposed Payments is attached as Schedule "A" and forms part of these minutes.

Carried

149/2026 Snell:
That the CAO be given approval to proceed with the final steps in tax enforcement to take title to Lots 1-2, Block 4 Plan G164.

Carried

150/2026 Burgardt:
That the application for the curb appeal incentive for 530 Atlantic be approved.

Carried

COMMITTEES & OUTSIDE BOARDS:

CORRESPONDENCE:

BYLAWS:

NEW BUSINESS:

151/2026 Phillips:
That the CAO proceed with submission of the Infrastructure Investment Plan for the Canada Community Building Fund for the project Upgrade to Well Radios.

Carried

ITEMS – NO ACTION TAKEN:

ROUND TABLE:

ADJOURNMENT:

150/2026 Neumeier:
That the meeting be adjourned at 9:29 p.m.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of
Council held June 24th, 2026

Tara Neumeier
Chief Administrative Officer
Town of Kerrobert

Mayor

Regular Council Meeting
June 24, 2026
Schedule "A"

Date Printed
2026-06-19 10:40 AM

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2026-00026 to 2026-00027

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
31347	**2026-06-16**	**Park N Play Design Company Ltd.**			
		PG Final Pmt	Final payment on playground	31,200.81	31,200.81
31348	**2026-06-19**	**Abbott, Rylan**			
		'26 Scholarship	2026 Scholarship Recipient	750.00	750.00
31349	**2026-06-19**	**Aquam Aquatic Specialist Inc.**			
		456493	Zayda & Tristyn lifegaurd clothes	203.56	
		456494	Tristyn - rashguard	41.90	245.46
31350	**2026-06-19**	**Battleford Asphalt Services Ltd**			
		I26037	Crack sealing and mobilization	14,985.00	14,985.00
31351	**2026-06-19**	**Bick's Drugs**			
		May 2026 Pool	May 2026 Statement POOL	131.64	131.64
31352	**2026-06-19**	**Bick's Drugs**			
		May 2026 Town	May 2026 Statement - Town	19.84	19.84
31353	**2026-06-19**	**Birch Consulting Group**			
		26-016	ED presen, goal setting, op plannii	4,753.50	4,753.50
31354	**2026-06-19**	**Carrier, Nicole**			
		5391	Cleaning supplies, sealer	12.77	
		5S5DLAHKI	Bulletin board	31.21	
		1JPYOSACCUI	Laminating sheets	29.95	73.93
31355	**2026-06-19**	**Equinox Industries Ltd.**			
		IN00217881	Castle triple planter x 3	2,476.99	2,476.99
31356	**2026-06-19**	**Geanel Restaurant Supplies Ltd.**			
		43386 DownPmt	Down Payment on PH Fridges	7,000.00	7,000.00
31357	**2026-06-19**	**Hood, Ross**			
		30	Seasonal Public Works - June 8/26	2,000.00	2,000.00
31358	**2026-06-19**	**Houle, Dustin Paul**			
		Jun 2026 Dustin	Cell Phone Subsidy	35.00	35.00
31359	**2026-06-19**	**Impact Energy Services**			
		W29100	Remove plug for new door	1,326.47	1,326.47
31360	**2026-06-19**	**Johnson, Kyle**			
		Jun 2026 Kyle	Cell Phone Subsidy	35.00	35.00
31361	**2026-06-19**	**Kerrobert Shop Easy**			
		May 2026 ShopEZ	May 2026 Statement ShopEZ	36.99	36.99
31362	**2026-06-19**	**Kinsmen Club of Kerrobert -PCC**			
		Apr18 Wildlife	Wildlife Supper April 18, 2026	1,115.25	
		Mar21 Ducks U	March 21, 2026 DU Supper	400.50	
		Feb13 B. Bingo	Feb 12, 2026 Banger Bingo	142.00	
		Jun13 Morro	Jun 13 2026 Morro Bday/Annivers:	398.00	2,055.75
31363	**2026-06-19**	**Ley, Madison**			
		'26 Scholarship	2026 Scholarship Recipient	750.00	750.00
31364	**2026-06-19**	**MANN Enviromental**			
		W740	Unplug sewer line - June 17/26	2,887.50	2,887.50
31365	**2026-06-19**	**Mitchell Process Services Ltd**			
		132	Cleanup culverts/strmdrains on Ra	2,719.50	2,719.50
31366	**2026-06-19**	**Neumeier, Tara**			
		UMAAS milage 26	UMAAS Convention 2026 Milage	205.66	
		Jun 2026 Tara	Cell Phone Subsidy	35.00	240.66
31367	**2026-06-19**	**Nunweiler, Grayson**			
		'26 Scholarship	2026 Scholarship Recipient	1,000.00	1,000.00

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
31368	2026-06-19	**Pattison Agriculture Ltd.**			
		2026 Skidsteer	2025 Bobcat T770 compact track l	8,325.00	8,325.00
31369	2026-06-19	**Phillips, Morris**			
		Jun 2026 Morris	Cell Phone Subsidy	35.00	35.00
31370	2026-06-19	**Phillips, Breann**			
		05618	Flowers for CH front steps	212.76	
		Jun 2026 Bree	Fuel Subsidy	50.00	262.76
31371	2026-06-19	**Prairie Bylaw**			
		Issued Lewicki, Matthew			
		2603	Bylaw Services - June 5, 2026	939.90	939.90
31372	2026-06-19	**Prairie Sky Treasures**			
		934	Memory Tree stickers	155.18	155.18
31373	2026-06-19	**Prairie Branches**			
		907	Custom Paper Shredding May 202	30.00	30.00
31374	2026-06-19	**Press Herald Publications Ltd.**			
		Issued Western Newspaper Corp.			
		5892	Mental health issue	131.78	131.78
31375	2026-06-19	**RM of Progress No. 351**			
		20260209	Pioneers' Haven bylaw revision	10.60	10.60
31376	2026-06-19	**Rev Energy Services Ltd.**			
		27690	Flat tire repair on grader	166.50	
		27672	Flat tire rpair and tube	49.40	
		27743	Tire tubes	146.52	362.42
31377	2026-06-19	**Saskatchewan Research Council**			
		3030418	Water Analysis	34.65	
		3033233	Water Analysis	34.65	69.30
31378	2026-06-19	**Saskatchewan Health Authority**			
		3532592	Big pool water testing	23.00	23.00
31379	2026-06-19	**Schlosser-Mitchell, Jessica**			
		Petty Cash 6/26	Petty Cash replenish June 16 202(	109.75	109.75
31380	2026-06-19	**Schraefel, Adam**			
		Jun 2026 Adam	Cell Phone Subsidy	35.00	35.00
31381	2026-06-19	**Schlosser, James**			
		06/10/2026	Trailer rental - p/u memorial trees	175.00	
		Jun 2026 Jim	Cell phone subsidy	35.00	210.00
31382	2026-06-19	**Shortt Insurance Brokers Ltd.**			
		869IKH 2026	869 IKH Rainbow Trailer 2026	126.34	126.34
31383	2026-06-19	**Tint Doctor**			
		19444	Laminate NEW Wolfe plaque	77.70	77.70
31384	2026-06-19	**Town of Kerrobert**			
		Jun 26 #132 DV	Roll #132-Voykin Tax Payment	120.00	
		Jun 26 #537 JS	Account 537 - Schlosser UT/TX	384.84	
		Jun 26 #513 KJ	Utility/Tax Acct 513 0010	546.48	1,051.32
31385	2026-06-19	**Wheatland Regional Library**			
		5816	Second Half 2026 Levy	4,248.60	4,248.60
31386	2026-06-19	**Western Regional Landfill Inc.**			
		1262	May 2026 Charges	1,889.03	1,889.03
31387	2026-06-19	**Zee Medical Service Co.**			

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
		229406	Med kit restock - pool	206.65	
		299417	Med kit restock - PCC	73.52	
		229407	Med kit re-stock - WTP	197.87	
		229408	Med kit re-stock - Shop	227.82	705.86
				Total Online Banking:	93,522.58

ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
2026-0109	**2026-06-19**	**Access Communications Co-op Lt**			
		Jul15-Aug14 26	Jul15-Aug14 26 Cable	135.04	135.04
2026-0110	**2026-06-19**	**Canada Post Corporation**			
		95000530982	Water Analysis Postage	11.89	11.89
2026-0111	**2026-06-19**	**Millsap Fuel Distributors**			
		402053	March FD Fuel	391.29	391.29
2026-0112	**2026-06-19**	**Minister of Finance**			
		May 2026 EPT	May 2026 EPT Return	12,082.08	12,082.08
2026-0113	**2026-06-19**	**SaskPower**			
		Apr15-May13 26	Apr 15 - May 13 2026 Town Power	9,497.06	9,497.06
2026-0114	**2026-06-19**	**SaskPower**			
		May13-Jun11 26	May13-Jun11 26 436 Pac Power	116.35	116.35
2026-0115	**2026-06-19**	**SUMA**			
		June 2026 SUMA	June 2026 Benefits	4,553.34	4,553.34
2026-0116	**2026-06-19**	**SUMA**			
		Jul 2026 SUMA	July 2026 Benefits	4,150.24	4,150.24
				Total Online Banking:	30,937.29

Total AP: 124,459.87

Certified Correct June 24, 2026

Mayor Michael Mitchell

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2026-00029 to 2026-00029

Date Printed
2026-06-19 2:08 PM

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
31388	**2026-06-19**	**VOID - Cheque Printing**			
31389	**2026-06-19**	**VOID - Cheque Printing**			
31390	**2026-06-19**	**VOID - Cheque Printing**			
31391	**2026-06-19**	**VOID - Cheque Printing**			
31392	**2026-06-19**	**Town of Kerrobert**			
		Cem Res 1003300	Move Cemetery Reserves to RBC	28,342.95	28,342.95
31393	**2026-06-19**	**Town of Kerrobert**			
		FL Res 1002955	Move Fire Levy Reserve to RBC	147,440.33	147,440.33
31394	**2026-06-19**	**Town of Kerrobert**			
		Rec Res 1002997	Move partial Rec Reserve to RBC	282,327.96	282,327.96
31395	**2026-06-19**	**Town of Kerrobert**			
		FireRes 1003201	Move Fire Op & Helipad Reserves	264,983.32	264,983.32
				Total Computer Cheque:	723,094.56
				Total AP:	723,094.56

Certified Correct June 24, 2026

Mayor Michael Mitchell