

MINUTES
TOWN OF KERROBERT REGULAR MEETING OF COUNCIL
July 15th, 2026, AT 7:00 PM

PRESENT:

Mayor: Mayor Mike Mitchell
Councillors: Kim Burgardt, Regis Neumeier, Lisa Knorr, Connor Phillips, Cody Hall,
Absent: Don Snell, (with regrets)
Staff: CAO Tara Neumeier
Public: None

CALL TO ORDER: Mayor Mike Mitchell called the meeting to order at 7:11 p.m.

PUBLIC HEARING:

DELEGATIONS:

ADDITIONS TO AGENDA:

151/2026 Hall:
That the Agenda items:
1. Request from Long Term Care for use of the Handi Bus
2. Request from the Golf Course to fog for mosquitoes be added to and form part
Of this meeting.

Carried

152/2026 Hall:
Town of Kerrobert Council has no objection the Kerrobert Golf Course arranging aerial mosquito
Control over Golf Course providing all federal, provincial and permits are followed and a properly
Licensed contractor is hired to complete the work.

Carried

153/206 Hall:
That the request from the Long-Term Care activities coordinator be approved for use of the
Handi-Bus for short trips with the residents.

Carried

APPROVAL OF THE MINUTES:

154/2026 Knorr:
That the minutes of the Regular Meeting of Council for the Town of Kerrobert held June 24th
2026, be approved. Furthermore, they will be filed in the Municipal Records.

Carried

MANAGEMENT REPORTS:

155/2026 Neumeier:
That the Administrator's written report dated July 15th, 2026, be accepted for information.

Carried

156/2026 Neumeier:
That the 30km Speed sign be completely removed from McPherson and the Yield sign be relocated to the far right to allow for the road to be shaped for proper water shedding. As well as the Yield sign located at the intersection on McPherson leading to the PCC be mounted on the power pole and the bent signpost and yellow barricades be removed to also allow for easier road maintenance.

Carried

157/2026 Hall:
That the following consent agenda items be received and adopted as presented:
a) Administrative Trackers dated June 24th, 2026
b) Fuel Mileage Tracker for May 2026
c) Bank Reconciliation for the month of June 2026
d) Prairie Bylaw Report dated July 8th, 2026
e) Enbridge Quarterly update

Carried

APPROVALS:

158/2026 Knorr:
That the List of Proposed Payments totaling \$409,160.92, starting at cheque 31397 and ending at cheque 31441 inclusive, including online payments of \$308958.90, be approved. Further, the List of Proposed Payments is attached as Schedule "A" and forms part of these minutes.

Carried

159/2026 Phillips:
THAT Council for the Town of Kerrobert wishes to establish a SUMAInvest account at the Saskatchewan Community Foundation
AND THAT we approve of and authorize Tara Neumeier, CAO to apply to the Local Government Committee for approval to deposit \$100,000 into a SUMAInvest account the Saskatchewan Community Foundation
AND FINALLY, THAT we approve of and authorize Tara Neumeier, CAO to finalize the terms of the agreement with the Saskatchewan Community Foundation, pending the approval of the Local Government Committee.

Carried

160/2026 Hall:
That the application from Crane Lake Contracting Ltd. for a tax concession per Policy GG-020 be approved.

Carried

161/2026 Phillips:
That the tree removal requests for 533 Manitoba Ave and 218 Atlantic Ave be approved with the condition that new boulevard trees be planted in 2027.

Carried

162/2026 Hall:
That the Town of Kerrobert approve a Liquor permit for the Annual Car Show to be held July 26th, 2026, on the 400/500 Blocks of Atlantic Ave between the time of 2pm to 11pm.

Carried

COMMITTEES & OUTSIDE BOARDS:

163/2026 Neumeier:
That the Kerrobert Library Board meeting minutes from June 18th, 2026, be accepted for Information.

Carried

CORRESPONDENCE:

BYLAWS:

NEW BUSINESS:

164/2026 Knorr:
That the CAO proceed with finalizing the Memorandum of Agreement with the Bridge Road Senior Living Project.

Carried

165/2026 Hall:
That the CAO discuss the future of Lot 4 Block 47 Plan G420 with the adjacent owner.

Carried

166/2026 Burgardt:
That the Town of Kerrobert award the RFP for the demolition of 211 McPherson and 332 Saskatchewan Ave tax title properties to Ace Environmental for the total of \$39,500 plus taxes.

Carried

167/2026 Neumeier:
That Council go into a Closed Meeting, subject to Section 120 of The Municipalities Act Local Authority Freedom of Information and Protection of Privacy Part III. At 8:32 pm to review the internal Economic Development Plan.

Carried

168/2025 Hall:
That Council conclude the Closed Meeting and resume the Regular Meeting of Council at 8:41 pm.

Carried

169/2026 Burgardt:
That Council for the Town of Kerrobert accept the 2026-2028 Economic Development Plan Internal Document dated May 29th, 2026.

Carried

ITEMS – NO ACTION TAKEN:

ROUND TABLE:

ADJOURNMENT:

170/2026 Neumeier:
That the meeting be adjourned at 8:52 p.m.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of
Council held July 15th, 2026


Mayor


Chief Administrative Officer
Town of Kerrobert

Date Printed
2026-07-10 4:08 PM

TOWN OF KERROBERT
List of Accounts for Approval
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Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
31396	2026-06-23	TGK Holdings Ltd	781437	New transmission & oil filter	3,885.00	3,885.00
31397	2026-07-10	Avenue Law LLP	4057	Review 940-09 & enforcement opti	816.08	816.08
31398	2026-07-10	Bahm's Auto Service & Supply	Jun 2026 Bahm's	June 2026 Statement Bahm's	493.85	493.85
31399	2026-07-10	Carrier, Nicole	4571448	Rolling UT cart	55.49	
			1296198913	Miele Guard S1 Vacuum	721.49	776.98
31400	2026-07-10	Cleartech Industries Inc	INV1217723	Misc chemical order	5,210.77	5,210.77
31401	2026-07-10	Delta Co-operative Association	1004737	June 2026 Delta Co-Op #4279694	674.55	674.55
31402	2026-07-10	Germann, Bonnie Lee	001	Reimbursement for lesson overpm	60.00	60.00
31403	2026-07-10	Golden Prairie Lodge	June 2026 Fuel	June 2026 C-Store Fuel	2,482.43	2,482.43
31404	2026-07-10	Heitt's Plumbing & Heating Ltd	79514	24" resideo thermocouple	315.93	315.93
31405	2026-07-10	Hood, Ross	31	Seasonal Public Works - June 22/	1,800.00	
			32	Seasonal Public Works - July 8/26	1,840.00	3,640.00
31406	2026-07-10	Houle, Dustin Paul	Jul 2026 Dustin	Cell Phone Subsidy	35.00	35.00
31407	2026-07-10	Information Services Corp	Jun 2026 ISC	June 2026 Statement	185.00	185.00
31408	2026-07-10	Johnson, Kyle	Jul 2026 Kyle	Cell Phone Subsidy	35.00	35.00
31409	2026-07-10	Kerrobert Backhoe Service	0834	Sewer line inspec 638 Alberta (Sh)	3,857.25	
			0835	Excavate storm drain and install cl	5,780.33	
			15180	30yds of topsoil for cemetery	630.00	10,267.58
31410	2026-07-10	Kerrobert & District	Rent 2026	Land Rent - 2026	310.00	310.00
31411	2026-07-10	Kerrobert Credit Union Limited	20260703-01	Refund for Customer #60 - Kerr	636.60	636.60
31412	2026-07-10	Kerrobert Shop Easy	Jun 2026 ShopEZ	June 2026 Statement ShopEZ	28.57	28.57
31413	2026-07-10	Kerrobert Reddi Mart	Jun 2026 Reddi	June 2026 Reddi Stmt Town	37.07	37.07
31414	2026-07-10	Konica Minolta Busn Solutions	50882603	June 2026 Photocopier	357.83	357.83
31415	2026-07-10	Lakeshore Tree Farms Ltd.	204123	Tree order 2026	5,341.32	5,341.32
31416	2026-07-10	Level Rural Foundations	2125	Install door & build step	6,088.35	6,088.35
31417	2026-07-10	Lifesaving Society Saskatchewan Brar	39092	Swimmer crests	276.60	276.60
31418	2026-07-10	MuniSoft				

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			2026/27-01522	Tax Notice Form 0215 x 600	89.78	89.78
31419	2026-07-10	Neumeier, Tara				
		Jul 2026 Tara		Cell Phone Subsidy	35.00	35.00
31420	2026-07-10	Northbound				
		260273		Monthly invoice summary	110.25	110.25
31421	2026-07-10	Phillips, Morris				
		Jul 2026 Morris		Cell Phone Subsidy	35.00	35.00
31422	2026-07-10	Phillips, Breann				
		Jul 2026 Bree		Fuel Subsidy	50.00	50.00
31423	2026-07-10	Prairie Bylaw				
		Issued	Lewicki, Matthew			
		2605		Bylaw Services - June 19, 2026	938.50	
		2606		Bylaw Services - June 20, 2026	923.50	1,862.00
31424	2026-07-10	Press Herald Publications Ltd.				
		Issued	Western Newspaper Corp.			
		7531		Grad Sponsor - Reese Harmon	50.00	50.00
31425	2026-07-10	Purolator Courier Ltd.				
		520292681		Shipping fees - Florcor	126.65	126.65
31426	2026-07-10	Rev Energy Services Ltd.				
		27781		New tire on water trailer	162.62	
		27835		Carlisle smooth 13 5x6 4ply install	111.00	273.62
31427	2026-07-10	Saskatchewan Research Council				
		3033641		Water Analysis	34.65	
		3033768		Water Analysis	34.65	
		3034386		Water Analysis	34.65	
		3034611		Water Analysis	34.65	138.60
31428	2026-07-10	Saskatchewan Health Authority				
		2221473		Paddling pool water testing	23.00	
		2221491		Big pool water testing	23.00	46.00
31429	2026-07-10	Schraefel, Adam				
		06/30/2026		Adam WT & Dist Level I Milage/mc	463.35	
		Jul 2026 Adam		Cell Phone Subsidy	35.00	498.35
31430	2026-07-10	Schlosser, James				
		Jul 2026 Jim		Cell phone subsidy	35.00	35.00
31431	2026-07-10	Shortt Insurance Brokers Ltd.				
		496MRY 2026		496MRY 2026 Renewal 2001 FL	828.74	828.74
31432	2026-07-10	Sperling Contracting				
		2026-15		Install 1/2" plywood over stands	8,381.84	8,381.84
31433	2026-07-10	Swimming Pools by Pleasureway				
		26-1007		Guide roller, drive pully, ball bearing	279.78	
		26-1008		Stenner chk Viv duckbill, sulfuric ac	162.69	442.47
31434	2026-07-10	The Response Team Inc				
		1866		DataSafe ERP License Jul '26-Jul	525.00	525.00
31435	2026-07-10	Thompson Bearing & Farm Parts				
		94310		Mower blade, oil change & maint.	862.76	862.76
31436	2026-07-10	Town of Kerrobert				
		Jul 26 #132 DV		Roll #132-Voykin Tax Payment	120.00	
		Jul 26 #513 KJ		Utility Acct 513 0010	295.60	
		Jul 26 #537 JS		Account 537 - Schlosser UT/TX	384.84	800.44
31437	2026-07-10	Town of Kerrobert				
		2026 FL Trsfr		Transfer to Fire Levy reserve 2026	37,950.00	37,950.00

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
31438	2026-07-10	Troy Life & Fire Safety Ltd.	1001220971	Fire Alarm Inspection & repairs	677.88	677.88
31439	2026-07-10	Uline Canada Corporation	18359379	Folding tables, chairs, baking pans	3,228.14	3,228.14
31440	2026-07-10	Western Regional Landfill Inc.	1293	June 2026 Charges	1,026.74	1,026.74
31441	2026-07-10	Your Southwest Media Group	16260	Grad salute 2026	173.25	173.25
Total Computer Cheque:						100,202.02

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2026-0117	2026-07-10	Canada Post Corporation	95000516931	Water Analysis Postage	11.84	11.84
2026-0118	2026-07-10	Canada Post Corporation	92000515640	Water Analysis Postage	11.79	11.79
2026-0119	2026-07-10	Canada Post Corporation	99000563979	Water Analysis Postage	11.54	11.54
2026-0120	2026-07-10	MC	05/23-06/21 26	05/23-06/21 2026 Mastercard	9,599.06	9,599.06
2026-0121	2026-07-10	Millsap Fuel Distributors	May 2026 Fuel	May 2026 Diesel & Hotsy gas	1,287.62	1,287.62
2026-0122	2026-07-10	Millsap Fuel Distributors	Jun 2026 Millsa	June 2026 Diesel & Hotsy gas	1,975.00	1,975.00
2026-0123	2026-07-10	Minister of Finance	Jun 2026 EPT	Jun 2026 EPT Return	240,309.35	240,309.35
2026-0124	2026-07-10	Municipal Employees'	Jun 2026 MEPP	Jun 2026 MEPP remit	11,320.12	11,320.12
2026-0125	2026-07-10	Poulin's Pest Control	1892865	Monthly pest control	89.31	89.31
2026-0126	2026-07-10	Receiver General Of Canada	Jun 2026 Remitt	June 2026 Remittances	25,996.42	25,996.42
2026-0127	2026-07-10	SaskEnergy	Jun 2026 Energy	Jun 2026 Energy	4,873.07	4,873.07
2026-0128	2026-07-10	SaskPower	May13-Jun11TWN	May 13 - June 11 2026 Town Powe	10,020.64	10,020.64
2026-0129	2026-07-10	SaskTel Cmr	June 2026 Cells	June 2026 Cell Phones	291.95	291.95
2026-0130	2026-07-10	SaskTel Cmr	Jun 2026 Phones	Jun 2026 Phones	888.36	888.36
2026-0131	2026-07-10	Swift-Net	400718	July 2026 Wifi - Kerr Common	55.39	55.39
2026-0132	2026-07-10	Town of Kerrobert	Jun 2026 W/S	June 2026 W/S Bills	2,217.44	2,217.44
Total Online Banking:						308,958.90

Total AP: 409,160.92

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Certified Correct July 15, 2026

A handwritten signature in dark ink, appearing to read "Michael Mitchell", is written over a horizontal line.

Mayor Michael Mitchell