

MINUTES
TOWN OF KERROBERT REGULAR MEETING OF COUNCIL
August 19th, 2026, AT 7:00 PM

PRESENT:

Mayor: Mayor Mike Mitchell
Councillors: Kim Burgardt, Regis Neumeier, Lisa Knorr, Don Snell, Cody Hall,
Absent: Connor Phillips, (with regrets)
Staff: CAO Tara Neumeier
Public: None

CALL TO ORDER: Mayor Mike Mitchell called the meeting to order at 6:59 p.m.

PUBLIC HEARING:

DELEGATIONS:

ADDITIONS TO AGENDA:

APPROVAL OF THE MINUTES:

171/2026 Snell:
That the minutes of the Regular Meeting of Council for the Town of Kerrobert held July 15th 2026, be approved. Furthermore, they will be filed in the Municipal Records.

Carried

MANAGEMENT REPORTS:

172/2026 Knorr:
That the Administrator's written report dated August 19th, 2026, be accepted for information.

Carried

173/2026 Hall:
That the following consent agenda items be received and adopted as presented:
a) Administrative Trackers dated July 15th, 2026
b) Prairie Bylaw Report dated August 13th, 2026
c) Reserve Fund Report as of August 10th, 2026
d) Overtime Tracker as July 22, 2026
e) Employee Payroll Report for the month of August
f) Monthly Operations report for July 2026

Carried

174/2026 Burgardt:
That the Incident and Near Miss Report be received for information.

Carried

APPROVALS:

175/2026 Neumeier:
That the List of Proposed Payments totaling \$356,244.36, starting at cheque 31442 and ending at cheque 31516 inclusive, including online payments of \$132,507.56, be approved. Further, the List of Proposed Payments is attached as Schedule "A" and forms part of these minutes.

Carried

176/2026 Snell:
That the request to trim the boulevard tree at Lots 28-30 Block 9 be approved and the planting Of a new tree in 2027 be approved.

Carried

177/2026 Hall:
That the tree removal requests for 337 Columbia Ave be approved with the condition that the removal will happen in accordance with a priority list and future budgets for both removal and planting of the new boulevard trees.

Carried

COMMITTEES & OUTSIDE BOARDS:

178/2026 Knorr:
That the meeting minutes from the Kerrobert Recreation Board dated August 10th, 2026, be accepted for information.

Carried

179/2026 Neumeier:
That the Annual Compliance Inspections from the Water Security Agency for Waterworks and Lagoon be received for information. Furthermore, it be noted that there were no non-compliant items causing immediate threat to the community.

Carried

180/2026 Burgardt:
That the Notice of Decision of Approval of development permit NB260772 for a permitted detached garage be approved.

Carried

CORRESPONDENCE:

181/2026 Burgardt:
That the Primary Audit Report and SAMA Roll Confirmation for 2026 be received for information.

Carried

182/2026

Snell:

That the letter from the RM of Mariposa terminating the Agreement for the use of the Town Transfer Station be accepted.

Carried

183/2026

Neumeier:

That due to the dedication to helping Volunteer Firefighter's family in face of a tragedy Council For the Town of Kerrobert will place a business card sized ad in their magazine.

Carried

BYLAWS:

NEW BUSINESS:

184/2026

Hall:

That upon review of the Utility Rates for the Town of Kerrobert the Council leave the rates Status Quo for 2027.

Carried

185/2026

Knorr:

That the Council for the Town of Kerrobert approve of the CAO and Mayor signing the Investment Agreement with SUMAInvest to establish an investment account for \$100,000.

Carried

186/2026

Neumeier:

That Council go into a Closed Meeting, subject to Section 120 of The Municipalities Act Local Authority Freedom of Information and Protection of Privacy Part III. At 7:48 pm to review multiple internal Planning and confidential information items.

Carried

187/2025

Hall:

That Council conclude the Closed Meeting and resume the Regular Meeting of Council at 8:46 pm.

Carried

188/2026

Burgardt:

That Council for the Town of Kerrobert respectively decline the invitation to meet with MLA Keith Jorgenson.

Carried

189/2026

Hall:

That the Town of Kerrobert accept the generous donation of time from the RM of Oakdale to Reclaim Bulling Ave and the 700 Block of Saskatchewan for the cost of materials only.

Carried

190/2026

Burgardt:

The Council for the Town of Kerrobert enter a partnership with ShaeCo Solutions for the Strategic Development Partnership plus Community Engagement Management in place of hiring A full-time Economic Development Officer.

Carried

191/2026

Snell:

After legal consultation regarding tax title property 428 Pacific Ave the Council of the Town of Kerrobert respectively refuses to sign the transfer of title authorization that was sent to the CAO by the previous owner of the property.

Carried

ITEMS – NO ACTION TAKEN:

ROUND TABLE:

ADJOURNMENT:

192/2026

Neumeier:

That the meeting be adjourned at 9:15 p.m.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of
Council held August 19th, 2026


Mayor
Chief Administrative Officer
Town of Kerrobert

Date Printed
2026-08-14 1:10 PM

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2026-00035 to 2026-00035

Page 1

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
31442	2026-08-14	Access 2000 Elevator & Lift				
		2034526		Regualr elevator maintenance	405.98	405.98
31443	2026-08-14	Ace Enviromental Services Ltd.				
		2025-220		Demolition Services - 332 SK, Ma	43,290.00	43,290.00
31444	2026-08-14	Algner, Donna				
		Tree Roots '26		Reimburse for tree roots Bylaw 97	120.00	120.00
31445	2026-08-14	Bahm's Auto Service & Supply				
		Jul 2026 Bahm's		July 2026 Statement Bahm's	1,133.02	1,133.02
31446	2026-08-14	Barricades and Signs Ltd.				
		89325		Daycare sign, posts, brackets, etc.	411.23	411.23
31447	2026-08-14	BCL Engineering Ltd.				
		01001078		Evaluation of space left in LF	4,027.85	4,027.85
31448	2026-08-14	BeePLUS Workplace Solutions				
		350261		Copy paper for printer	376.85	376.85
31449	2026-08-14	Bick's Drugs				
		Jun 2026 Bick's		June 2026 Statement TOWN #236	43.90	43.90
31450	2026-08-14	Bick's Drugs				
		Jun 2026 POOL		June 2026 Stmt #23612 POOL	89.47	
		Jul 2026 Town		July 2026 Bick's #2361 Town	51.91	141.38
31451	2026-08-14	Bick's Drugs				
		Jul 2026 POOL		Jul 2026 Statement POOL #23612	212.61	212.61
31452	2026-08-14	The Bolt Supply House Ltd.				
		76401		Assortment bolt pail	166.49	166.49
31453	2026-08-14	Bucked Up Rentals Ltd.				
		Deposit 2026		Deposit for Harvest Fesitval	500.00	500.00
31454	2026-08-14	Burgardt, Kimberly				
		Jan-Jun 26 Renu		Jan - Jul 2026 Renumeration - Kir	2,685.00	2,685.00
31455	2026-08-14	Carrier, Nicole				
		5EF94EW0I		Laminating pouches	22.19	
		C6IRFJGFI		Bookmark tassles	15.53	
		5746		Wood stamps	8.88	
		206463		Stationary library supplies	46.58	
		29HAZP206I		Kids rolling pin sets	19.97	
		DU3Q459CI		Wildflower stamp	10.42	
		2A9DVHACCUI		Acrylic block stamp set	14.99	
		DU2Q459CI		Spice plants clear stamps	10.31	148.87
31456	2026-08-14	Crestline Coach Ltd.				
		25513		Swith for handibus	101.05	
		178232		Shipping on switch	30.07	131.12
31457	2026-08-14	D-Can Ag Repair Ltd.				
		015623		Black diamond whippersnipper line	121.02	121.02
31458	2026-08-14	Delco Automation Inc.				
		M47775		Cartridge filters x 80	1,281.00	1,281.00
31459	2026-08-14	Delta Co-operative Association				
		1006389		July 2026 Delta Statement #44519	30.57	
		1007443		Paint tape, papwedge anchor, poly	174.22	204.79
31460	2026-08-14	Flocor Inc.				
		7202953		Valmatic check valve & gasket	1,690.17	1,690.17
31461	2026-08-14	Geanel Restaurant Supplies Ltd.				

TOWN OF KERROBERT
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Batch: 2026-00035 to 2026-00035

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			IN00226491	Cooler & Fridge for PH	14,001.20	14,001.20
31462	2026-08-14	Golden Prairie Lodge				
		July 2026 Fuel		July 2026 C-Store Fuel	3,993.60	3,993.60
31463	2026-08-14	Great Plains College				
		94413		Adam, Kyle & Morris First Aid	492.00	492.00
31464	2026-08-14	Hall, Cody				
		Jan-Jun 26 Renu		Jan - Jul 2026 Renumeration - Cor	1,420.00	1,420.00
31465	2026-08-14	Herner, Kailey				
		001		Contracted lifeguarding July 25, 20	133.25	133.25
31466	2026-08-14	Hood, Ross				
		33		Seasonal Public Works - July 8/26	1,860.00	
		34		Seasonal Public Works - Aug 8/26	2,300.00	4,160.00
31467	2026-08-14	Houle, Dustin Paul				
		Aug 2026 Dustin		Cell Phone Subsidy	35.00	35.00
31468	2026-08-14	Information Services Corp				
		Jul 2026 ISC		July 2026 Statement	370.00	370.00
31469	2026-08-14	JAT Tree Service				
		110320		Tree Removal	5,985.00	5,985.00
31470	2026-08-14	Johnson, Kyle				
		Aug 2026 Kyle		Cell Phone Subsidy	35.00	35.00
31471	2026-08-14	Kerrobert Chamber of Commerce				
		Golf Tourny '26		Golf Tourny Entry Fee 2026	325.00	325.00
31472	2026-08-14	Kerrobert Sand & Gravel Ltd.				
		14965		Blade roads and fill low spots	538.50	538.50
31473	2026-08-14	Kerrobert Shop Easy				
		Jul 2026 ShopEZ		July 2026 Statement ShopEZ	109.07	109.07
31474	2026-08-14	Kinsmen Club of Kerrobert -PCC				
		07/18 Kissicks		Kissick Wedding July 18, 2026	875.25	875.25
31475	2026-08-14	Knorr, Nancy				
		07/31/2026		Finish off water tower planter CIB	59.09	59.09
31476	2026-08-14	Knorr, Lyall				
		276805		Blade check on cemetery mowers	80.00	
		276811		Repair one center bearing plus tw	310.00	390.00
31477	2026-08-14	Knorr, Lisa				
		Jan-Jun 26 Renu		Jan - Jul 2026 Renumeration - Lis	2,700.00	2,700.00
31478	2026-08-14	Konica Minolta Busn Solutions				
		509428935		July 2026 Photocopier	219.83	219.83
31479	2026-08-14	Kreative Mum				
		Deposit 2026		Deposit for 2 face painters - HF	135.00	135.00
31480	2026-08-14	Level Rural Foundations				
		2227		Eavestroughing for PH - flowthru	11,932.50	11,932.50
31481	2026-08-14	Luseland Farming Co Ltd				
		2700		26 Concrete Blocks	3,751.80	3,751.80
31482	2026-08-14	Maceluck, Daniel				
		Bylaw reim 7/26		Bylaw reimbursment tree roots in s	120.00	120.00
31483	2026-08-14	McNichol, Jackie				
		260388-013		Overpaid on Swimming lessons	10.00	10.00
31484	2026-08-14	Mike's Septic Service				
		5160		May thru Jul 2026 suck outs @ FG	1,491.00	
		5232			1,134.00	2,625.00
31485	2026-08-14	Ministry of Finance				

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Batch: 2026-00035 to 2026-00035

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		Issued Government of Saskatchewan				
			2028825264-ADJ	Tax correction	-107.25	
			INV2028826271-1	PPSTN portable billing Apr-Jun	1,515.15	1,407.90
31486	2026-08-14	Mitchell, Michael				
			Jan-Jun 26 Renu	Jan - Jul 2026 Renumeration - Mik	5,615.00	5,615.00
31487	2026-08-14	Neumeier, Tara				
			386654	Reimbursement for Parking @ SUI	147.00	
			Aug 2026 Tara	Cell Phone Subsidy	35.00	182.00
31488	2026-08-14	Neumeier, Regis				
			Jan-Jul 26 Renu	Jan - Jul 2026 Renumeration - Re	1,795.00	1,795.00
31489	2026-08-14	Nutrien Ag Solutions (Canada)				
			33476120	Startup, Premium3way, Pounce	1,464.09	1,464.09
31490	2026-08-14	Phillips, Connor				
			Jan-Jul 26 Renu	Jan - Jul 2026 Renumeration - Cor	960.00	960.00
31491	2026-08-14	Phillips, Morris				
			Aug 2026 Morris	Cell Phone Subsidy	35.00	35.00
31492	2026-08-14	Phillips, Breann				
			07/23/26	Milage Reimbursement	112.18	
			Aug 2026 Bree	Fuel Subsidy (Aug 1 - 14)	23.00	135.18
31493	2026-08-14	Pioneers' Haven Co. Inc.				
			Toni Clark Don	Donations as of Aug 14/2026	2,624.17	2,624.17
31494	2026-08-14	Prairie Bylaw				
		Issued Lewicki, Matthew				
			2608	Bylaw Services - July 8, 2026	1,004.60	
			2609	Bylaw Services - July 21, 2026	980.50	
			2610	Bylaw Services - August 7, 2026	897.40	2,882.50
31495	2026-08-14	Prairie Sky Treasures				
			948	Unit # vinyl stickers	19.98	
			954	Replacement memory tree sticker	7.76	
			946	Memory tree stickers	7.76	35.50
31496	2026-08-14	Prairie Branches				
			920	Custom Lawn Service TTP June 2	520.00	
			915	Custom Paper Shredding Jun 202	30.00	
			926	Custom Paper Shredding Jul 2026	45.00	
			930	Custom Lawn Service TTP Jul 202	640.00	1,235.00
31497	2026-08-14	Primrose Ground Control				
			PGC-4740	Private land locate	358.32	358.32
31498	2026-08-14	Ravenwood Developers Ltd.				
			268	PH Flowthru - Kitchen reno	58,201.90	58,201.90
31499	2026-08-14	Rev Energy Services Ltd.				
			28016	Repair cracked window bracket	267.51	
			28046	Flat tire repair	41.07	
			28140	Tire install on water trailer	58.72	
			28141	Tack & reweld valve handle	69.38	
			28142	Flat tire repair	41.63	478.31
31500	2026-08-14	Saskatchewan Workers'				
			2026 Statement2	2026 2nd payment on acct	11,710.00	11,710.00
31501	2026-08-14	Saskatchewan Research Council				

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2026-00035 to 2026-00035

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			3035057	Water Analysis - Group 4 panel	285.08	
			3035252	Water Analysis	34.65	
			3035647	Water Analysis	34.65	
			3036092	Water Analysis	34.65	
			3036312	Water Analysis	34.65	423.68
31502	2026-08-14	Saskatchewan Health Authority				
			2223105	Paddling Pool water testing	23.00	23.00
31503	2026-08-14	Schlosser-Mitchell, Jessica Margaret				
		Aug 2026 Jess		Fuel Subsidy (Aug 15 - 31)	27.50	27.50
31504	2026-08-14	Schraefel, Adam				
		Aug 2026 Adam		Cell Phone Subsidy	35.00	35.00
31505	2026-08-14	Schlosser, James				
		Aug 2026 Jim		Cell phone subsidy	35.00	35.00
31506	2026-08-14	Shortt Insurance Brokers Ltd.				
		966JVE 2026		966JVE 2026 Renew Unit #11	1,598.64	1,598.64
31507	2026-08-14	Simon & Simon				
		08841		Haul cement blocks to LF from Lus	2,136.75	2,136.75
31508	2026-08-14	Snell, Don				
		Jan-Jun 26 Renu		Jan - Jul 2026 Renumeration - Doi	1,985.00	1,985.00
31509	2026-08-14	Swimming Pools by Pleasureway				
		26-1096		60ml FAS DPD titrating reagent	173.56	
		26-1295		Repair to Aqua Vac	388.14	561.70
31510	2026-08-14	Thompson Bearing & Farm Parts				
		94500		Blades and bearing for Landpride	159.65	159.65
31511	2026-08-14	Town of Kerrobert				
		Aug 26 #132 DV		Roll #132-Voykin Tax Payment	120.00	
		Aug 26 #537 JS		Account 537 - Schlosser UT/TX	384.84	
		Roll #376 Reimb		Roll 376 Reimburse UT and CR to	1,077.44	1,582.28
31512	2026-08-14	Town of Kerrobert				
		2860521 Jul 26		Interest on 2860521 July 2026	7,018.26	7,018.26
31513	2026-08-14	Town of Kerrobert				
		2860467 Jul 26		2860467 July 2026 Interest	2,627.92	2,627.92
31514	2026-08-14	Triod Supply 2011 Ltd.				
		171560		Two 30.5CC Whippersnippers	1,443.00	
		171177		Blades	213.79	
		171563		Clutch lining	544.71	
		172360		Wheel assembly, capscrews, nuts	518.54	
		172435		Blades	427.57	3,147.61
31515	2026-08-14	WFR Wholesale Fire & Rescue Ltd.				
		INV/2026/4050		Storz & Rucker lug spanner wrench	341.88	341.88
31516	2026-08-14	Your Southwest Media Group				
		16478		Tender- 428 Pac, 613 MB, 222 Atl	744.19	
		16477		EDO ad x 2 issues	661.50	1,405.69
Total Computer Cheque:						223,736.80

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2026-0133	2026-08-14	Access Communications Co-op Lt				
		Aug15-Sep14 26		Aug15-Sep14 26 Cable	135.04	135.04

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2026-00035 to 2026-00035

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2026-0134	2026-08-14	Canada Post Corporation				
		95000569647		Water Analysis Postage	26.85	26.85
2026-0135	2026-08-14	Canada Post Corporation				
		98000551437		Water Analysis Postage	26.53	26.53
2026-0136	2026-08-14	Canada Post Corporation				
		99000608129		Water Analysis Postage	11.19	11.19
2026-0137	2026-08-14	MC				
		Jun22-Jul22 26		Jun22-Jul22 2026 MC	2,650.74	2,650.74
2026-0138	2026-08-14	Loraas Disposal North Ltd.				
		Jun 2026 Loraas		June 2026 Loraas	25,476.75	
		Jul 2026 Loraas		Jul 2026 Loraas	26,994.75	52,471.50
2026-0139	2026-08-14	Millsap Fuel Distributors				
		Jul 2026 Diesel		July 2026 Diesel	1,537.87	1,537.87
2026-0140	2026-08-14	Minister of Finance				
		Jul 2026 EPT		July 2026 EPT Return	13,092.03	13,092.03
2026-0141	2026-08-14	Municipal Employees'				
		Jul 2026 MEPP		Jul 2026 MEPP remit	10,494.46	10,494.46
2026-0142	2026-08-14	Poulin's Pest Control				
		1902451		Monthly pest control	89.31	89.31
2026-0143	2026-08-14	Receiver General Of Canada				
		Jul 2026 Remitt		July 2026 Remittances	25,153.99	25,153.99
2026-0144	2026-08-14	SaskEnergy				
		Jul 2026 Energy		Jul 2026 Energy	2,926.32	2,926.32
2026-0145	2026-08-14	SaskPower				
		Jun11-Jul14 PAC		Jun11-Jul14 26 436 Pac Power	111.46	111.46
2026-0146	2026-08-14	SaskPower				
		Jun11-Jul14 TWN		Jun 11 - Jul 14 2026 Town Power	11,994.42	11,994.42
2026-0147	2026-08-14	SaskTel Cmr				
		Jul 2026 Office		July 2026 Office Phones	2,286.88	2,286.88
2026-0148	2026-08-14	SaskTel Cmr				
		Jul 2026 Phone1		July 2026 Phones (Contract Switch	382.61	382.61
2026-0149	2026-08-14	SaskTel Cmr				
		Jul 2026 Cells		July 2026 Cell Phones	139.13	139.13
2026-0150	2026-08-14	SUMA				
		Aug 2026 SUMA		August 2026 Benefits	6,744.22	6,744.22
2026-0151	2026-08-14	Swift-Net				
		405517		August 2026 Wifi - Kerr Common	55.39	55.39
2026-0152	2026-08-14	Town of Kerrobert				
		Jul 2026 Water		July 2026 W/S Bills	2,177.62	2,177.62
					Total Online Banking:	132,507.56
					Total AP:	356,244.36

Date Printed
2026-08-14 1:10 PM

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2026-00035 to 2026-00035

Page 6

A handwritten signature in black ink, appearing to read 'Michael Mitchell', is written over a horizontal line.

Mayor Michael Mitchell