MINUTES

TOWN OF KERROBERT REGULAR MEETING OF COUNCIL

October 14th, 2026, AT 7:00 PM

PRESENT:

Mayor:	Mayor Mike Mitchell
Councillors:	Kim Burgardt, Cody Hall, Connor Phillips, Lisa Knorr, Don Snell, Regis Neumeier,
Absent:	None
Staff:	CAO Tara Neumeier
Public:	None

CALL TO ORDER: Mayor Mike Mitchell called the meeting to order at 7:01 p.m.

PUBLIC HEARING:

DELEGATIONS: **1.** Met at resident Lot 19 Block 67 Plan 77S11609 – CAO to follow up on video of sewer line
2. Presentation from former owner of 428 Pacific Ave

210/2026 Hall:
That the CAO forward the slide presentation from the previous owner of 428 Pacific Ave outlining his requested financial compensation to both legal and insurance for further direction.

Carried

ADDITIONS TO AGENDA:

APPROVAL OF THE MINUTES:

211/2026 Knorr:
That the minutes of the Regular Meeting of Council for the Town of Kerrobert held September 23rd, 2026, be approved. Furthermore, they will be filed in the Municipal Records.

Carried

MANAGEMENT REPORTS:

212/2026 Neumeier:
That the Administrative Report and Trackers dated September 9th be accepted for information.

Carried

213/2026 Burgardt:
That the following consent agenda items be received and adopted as presented:

a) Bank Reconciliation dated September 30th,2026
b) Reserve Refund Report as of September 30th, 2026
c) Financial Report year to date ending September 30th, 2026
d) Employee Payroll Summary Report for September 2026
e) Prairie Bylaw Audit October 6th, 2026
f) RCMP September Report
g) Fuel Mileage Report for August 2026

Carried

214/2026 Phillips:
That the Operations Report dated October 1,2026 be received for information.

Carried

APPROVALS:

215/2026 Neumeier:
That the List of Proposed Payments totaling $128,126.14, starting at cheque 31586 and ending at cheque 31615 inclusive, including online payments of $65,704.02, be approved. Further, the List of Proposed Payments is attached as Schedule "A" and forms part of these minutes.

Carried

216/2026 Snell:
That the Proposed Landlord Memorandum of Understanding be approved and going forward Landlords will be required to sign if they choose to not receive the monthly bills relating to their rental properties.

Carried

217/2026 Knorr:
That approval for the transfer of $18,550 from the General Reserve – Equipment to facilitate the purchase of an Angle blade for the Case 521G loader be approved.

Carried

COMMITTEES & OUTSIDE BOARDS:

218/2026 Phillips:
That the Regular Meeting Minutes dated September 17th, 2026, from the Kerrobert Courthouse Committee be approved.

Carried

219/2026 Burgardt:
That the Regular Meeting Minutes dated September 24th, 2026, from the Prairieland Community Centre Committee be approved.

Carried

220/2026 Neumeier:
That the Regular Meeting Minutes dated September 21st, 2026, from the Kerrobert Communities In Bloom be approved.

Carried

221/2026 Snell:
That the Regular Meeting Minutes dated September 10th2026 from the Kerrobert Library Board be approved.

Carried

CORRESPONDENCE:

BYLAWS:

222/2026 Neumeier:
That Bylaw No. 1109-26 A Bylaw to Regulate the Operation and Parking of Electric Scooters and Power Assisted Bicycles in the Town of Kerrobert be hereby introduced and given a first reading.

Carried

223/2206 Knorr:
That the Bylaw No. 1109-26 be given a second reading.

Carried

224/2026 Burgardt:
That Bylaw No. 1109-26, hereby be given three readings at this meeting.

Carried Unanimously

225/2026 Snell:
That Bylaw No. 1109-26 A Bylaw to Regulate the Operation and Parking of Electric Scooters and Power Assisted Bicycles in the Town of Kerrobert be hereby adopted.

Carried

NEW BUSINESS:

226/2026 Hall:
That the CAO be granted permission to complete the signing of the Environmental Site Assessment Access Agreement with SaskPower for the installation of Piezometers.

Carried

227/2026 Burgardt:
That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d); Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b), at 7:54 pm.

Carried

- CAO excused herself from Council for the discussion of Christmas Staff Bonuses and re-entered before resuming the regular meeting of council.

228/2026 Neumeier:
That the Council conclude the Closed Meeting and Resume the Regular Meeting of Council at 8:13 p.m.

Carried

229/2026 Knorr:
That the proposed Christmas Bonuses be approved for payment.

Carried

ITEMS – NO ACTION TAKEN:

a. Email the Utility Bylaw for review, unable to review for this meeting.

230/2026 Neumeier:
That the CAO contact our Bylaw Lawyer to help draft the changes needed to the current animal control bylaw to allow Council to deem a dog dangerous per Section 375(1)(5), furthermore this is to try and alleviate issues arising from aggressive dogs in the Town of Kerrobert in a cost efficient manner.

Carried

ROUND TABLE:

ADJOURNMENT:

231/2026 Snell:
That the meeting be adjourned at 8:47 p.m.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of
Council held October 14th, 2026

Mayor

Chief Administrative Officer
Town of Kerrobert

Regular Meeting of Council
Oct 14th 2026
Schedule "A"

Date Printed
2026-10-08 11:50 AM

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2026-00041 to 2026-00042

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
31586	2026-10-07	**Avenue Law LLP**			
		5162	Dangerous Animals corresponsan	1,274.30	1,274.30
31587	2026-10-07	**Bahm's Auto Service & Supply**			
		Sept Statment	Sept Statement	1,690.43	1,690.43
31588	2026-10-07	**Carrier, Nicole**			
		Exp Reimb Sept	Expense reimbursement - Sept 20	400.14	400.14
31589	2026-10-07	**Cleartech Industries Inc**			
		INV1223499	Chemicals for pool	4,645.97	4,645.97
31590	2026-10-07	**Eye on the Blade**			
		2026-248	Blade sharpening 2026	579.60	579.60
31591	2026-10-07	**Fab-All Welding Ltd.**			
		41438	Repair gate to rink	975.30	975.30
31592	2026-10-07	**Fouillard Floors and More**			
		Down Pmt-1	Down payment for PH flooring	3,375.00	3,375.00
31593	2026-10-07	**Ganter Plumbing & Heating**			
		6568	Intstall heaters at the rink	6,493.50	6,493.50
31594	2026-10-07	**Hood, Ross**			
		37	Seasonal Public Works - Sept 22/2	1,860.00	1,860.00
31595	2026-10-07	**Kerrobert Backhoe Service**			
		15195	Upgrade culvert @ FG	1,949.16	1,949.16
31596	2026-10-07	**Konica Minolta Busn Solutions**			
		509886098-01	Color Carteridge	7.77	7.77
31597	2026-10-07	**LCD Productions Corp.**			
		103	Magic Show Reese Cage	420.00	420.00
31598	2026-10-07	**Murphy, Ariel**			
		317477	Coffee for office	26.99	26.99
31599	2026-10-07	**Neumeier, Tara**			
		Float supplies	Expense reimbursement	621.81	621.81
31600	2026-10-07	**Northbound**			
		IN260428	Monthly invoice summary	228.38	228.38
31601	2026-10-07	**Phillips, Breann**			
		Mileage Sept 26	Mileage to Macklin for paint @ Ror	83.58	83.58
31602	2026-10-07	**Prairie Sky Treasures**			
		972	Sweaters and unit sticker	161.51	161.51
31603	2026-10-07	**Ravenwood Developers Ltd.**			
		274	Concrete sidewalks by UN church	9,291.98	9,291.98
31604	2026-10-07	**REV - Redhead Equipment**			
31605	2026-10-07	**Reed-Pauls, Sullivan**			
		HR-001 2026	Work clothing allowance	250.00	250.00
31606	2026-10-07	**Rev Energy Services Ltd.**			
		28092	Flat repair on utiltiy trailer	41.63	41.63
31607	2026-10-07	**Saskatchewan Research Council**			
		3038458	Water Analysis	34.65	
		3038875	Water Analysis	34.65	69.30
31608	2026-10-07	**Schlosser-Mitchell, Jessica Margaret**			

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COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
		Exp Reimb	Expense Reimburse - Rink	47.55	
		Exp Reimb-2	Towels for PCC kitchen	22.16	
		Expense Reimb-2	Hawaiian decor for last day	39.69	
		Expense Reimb-3	Decorations for harvest festival	42.74	
		Milage	Trip to Macklin for rink reno supplie	83.58	235.72
31609	**2026-10-07**	**Schlosser-Mitchell, Jessica**			
		CR Floats 2026	Curling Rink Floats x 3	900.00	900.00
31610	**2026-10-07**	**Schlosser-Mitchell, Jessica**			
		KCRS-FLOAT	Bar/Supper Float Harvest Festival	500.00	500.00
31611	**2026-10-07**	**Shortt Insurance Brokers Ltd.**			
		984JYU 2026	984JYU 2015 Ram Renewal 2026	1,647.40	
		032HRY 2026	032HRY 2006 Chev Plates renew	1,488.60	3,136.00
31612	**2026-10-07**	**Suncorp Valuations**			
		CA00024402	Annual revision fee/new equipmen	1,723.68	1,723.68
31613	**2026-10-07**	**TripleClean Exhaust**			
		20121009	Maint and supp for kitchen fans	909.56	
		20121010	Maint and supp on kitchen fans	1,119.56	2,029.12
31614	**2026-10-07**	**Western Newspaper Corp**			
		9700	Truth and Reconcilation	26.25	26.25
31615	**2026-10-08**	**Redhead Equipment**			
		Angle Blade	Angle blade attachment for loader	19,425.00	19,425.00
				Total Computer Cheque:	62,422.12

ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
2026-0183	**2026-10-07**	**Canada Post Corporation**			
		96000649322	Water Analysis Postage	11.93	11.93
2026-0184	**2026-10-07**	**Canada Post Corporation**			
		95000687087	Water Analysis Postage	11.79	11.79
2026-0185	**2026-10-07**	**Canada Post Corporation**			
		90000675442-01	Water Analysis Postage	23.94	23.94
2026-0186	**2026-10-07**	**Canada Post Corporation**			
		90000675442-02	Water Analysis Postage	11.19	11.19
2026-0187	**2026-10-07**	**MC**			
		Aug22-Sep21 26	Aug22-Sep21 26 MC	510.85	510.85
2026-0188	**2026-10-07**	**Kindersley & District Co-operative**			
		464265	Fire Dept Fuel - Sept 2026	312.80	312.80
2026-0189	**2026-10-07**	**Loraas Disposal North Ltd.**			
		Sep 2026 Loraas	Sept 2026 Loraas	24,163.89	24,163.89
2026-0190	**2026-10-07**	**Millsap Fuel Distributors**			
		447838	August 2026 Diesel	377.96	377.96
2026-0191	**2026-10-07**	**Minister of Finance**			
		SEPT 2026 EPT-0	Sept 2026 EPT Return	5,017.39	5,017.39
2026-0192	**2026-10-07**	**Municipal Employees'**			
		Sep 2026 MEPP	Sept 2026 MEPP remit	9,716.08	9,716.08
2026-0193	**2026-10-07**	**Poulin's Pest Control**			
		1920703	Monthly pest control	89.31	89.31
2026-0194	**2026-10-07**	**Receiver General Of Canada**			
		Sept 2026 Remit	September 2026 Remittances	20,208.27	20,208.27

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2026-0195	**2026-10-07**	**SaskEnergy**			
		Sep 2026 Energy	Sept 2026 Energy	2,006.17	2,006.17
2026-0196	**2026-10-07**	**SaskTel Cmr**			
		Sep 2026 Office	Sept 2026 Office Phones	371.88	371.88
2026-0197	**2026-10-07**	**SaskTel Cmr**			
		Sep 2026 Phones	Sept 2026 Phones	664.96	664.96
2026-0198	**2026-10-07**	**SaskTel Cmr**			
		Sep 2026 Cells	Sept 2026 Cell Phones	200.46	200.46
2026-0199	**2026-10-07**	**Swift-Net**			
		Oct 2026 Wifi	Oct 1-30, 2026 Wifi	121.99	121.99
2026-0200	**2026-10-07**	**Town of Kerrobert**			
		Sep 2026 W/S	Sept 2026 W/S Bills	1,883.16	1,883.16
				Total Online Banking:	65,704.02

Total AP: 128,126.14

Certified Correct October 14, 2026

Mayor Michael Mitchell