

MINUTES
TOWN OF KERROBERT REGULAR MEETING OF COUNCIL
September 23rd, 2026, AT 7:00 PM

PRESENT:

Mayor: Mayor Mike Mitchell
Councillors: Kim Burgardt, Cody Hall, Connor Phillips, Lisa Knorr, Don Snell
Absent: Regis Neumeier, (with regrets)
Staff: CAO Tara Neumeier
Public: None

CALL TO ORDER: Mayor Mike Mitchell called the meeting to order at 7:00 p.m.

PUBLIC HEARING:

DELEGATIONS: 1. Amanda Barlow from Kerrobert Hospital gave an update on positions. One position needs to be filled for the EMT's. Housing for new hires is a problem. A Bariatric bed and some more vital machines are needed at the hospital.
2. D'Shae from D' Shae Co came to introduces herself to Council and give a brief presentation about Her initial thoughts on the community and focus for the remainder of 2026.

ADDITIONS TO AGENDA:

APPROVAL OF THE MINUTES:

201/2026 Phillips:
That the minutes of the Regular Meeting of Council for the Town of Kerrobert held September 9th, 2026, be approved. Furthermore, they will be filed in the Municipal Records.

Carried

MANAGEMENT REPORTS:

202/2026 Snell:
That the following consent agenda items be received and adopted as presented:
a) Administrative Trackers dated August 19th, 2026
b) Bank Reconciliation dated August 2026
c) Reserve Refund Report as of August 31, 2026
d) Overtime Tracker for the month of September 2026
e) Financial Report year to date ending August 31, 2026
f) Employee Payroll Summary Report for August 2026
g) Prairie Bylaw Audit September 11th, 2026

Carried

APPROVALS:

203/2026 Hall:
That the List of Proposed Payments totaling \$36,425.44, starting at cheque 31548 and ending at cheque 31547 inclusive, including online payments of \$12,801.04, be approved. Further, the List of Proposed Payments is attached as Schedule "A" and forms part of these minutes.

Carried

COMMITTEES & OUTSIDE BOARDS:

204/2026 Burgardt:
That the Regular Meeting Minutes dated September 14th, 2026, from the Kerrobert and District Recreation Board be approved.

Carried

CORRESPONDENCE:

9(a) Council discussed and a few will check closer to the date on their availability and inform CAO if they would like to attend.

BYLAWS:

NEW BUSINESS:

11(a) Council would like the CAO to gather more quotes on different styles of blades available to ensure This is the best choice for the Town.

(b) Council would like to take some time to review the entire Management and Administration of Water and Sewer Bylaw.

(c) Council would like time to review and think about the SUMA resolution

205/2026 Phillip:
That administration follows up with Biggar CAO on details of how their restrictive breeds of certain dogs works in Bylaw Enforcement.

Carried

206/2026 Hall:
That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d); Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).

Carried

207/2026 Hall:
That the Council continue past 10:00 p.m. as per Council Procedure Bylaw No 1079-22.

Carried

208/2026

Knorr:

That the Council conclude the Closed Meeting and Resume the Regular Meeting of Council at 10:10 p.m.

Carried

ITEMS – NO ACTION TAKEN:

ROUND TABLE:

ADJOURNMENT:

209/2026

Snell:

That the meeting be adjourned at 10:17 p.m.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of
Council held September 23rd, 2026



Mayor

Chief Administrative Officer
Town of Kerrobert

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2026-00039 to 2026-00039

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
31548	2026-09-18	Ace Enviromental Services Ltd.	2025-244	Lease spraying - Lagoon cells	1,664.78	1,664.78
31549	2026-09-18	Bick's Drugs	Aug 2026 POOL	August 2026 Statement - POOL	102.90	102.90
31550	2026-09-18	Delco Automation Inc.	M48054	CL17 Free Chlorine Reagent sets	859.29	859.29
31551	2026-09-18	Delta Co-operative Association	1009583	Deck screws, plywood	395.70	395.70
31552	2026-09-18	Golden Prairie Lodge	Aug 2026 Fuel	July 2026 C-Store Fuel	2,386.89	2,386.89
31553	2026-09-18	Heitt's Plumbing & Heating Ltd	80009	Fix paddling pool heater	288.60	288.60
31554	2026-09-18	Hood, Ross	36	Seasonal Public Works - Sept 8/26	2,060.00	2,060.00
31555	2026-09-18	Johnson, Kyle	Sept 2026 Kyle	Cell Phone Subsidy	35.00	35.00
31556	2026-09-18	Kerrobot Shop Easy	Aug 2026 ShopEZ	Aug 2026 Statement Shop Easy	50.50	50.50
31557	2026-09-18	Kerrobot Courtroom Gallery	260452-003	R. Stadnyk donation - 09/16/26	100.00	100.00
31558	2026-09-18	Konica Minolta Busn Solutions	509886098	Aug 2026 Photocopier	39.74	39.74
31559	2026-09-18	Lake View Aggregate Enviromental	4241	Gravel for Rojan - road grading	3,312.00	3,312.00
31560	2026-09-18	Level Rural Foundations	2340	Repair downspouts on CH	1,770.45	1,770.45
31561	2026-09-18	Mabalay, Robert Joseph	Sept 2026 RJ	Cell Phone Subsidy	11.90	11.90
31562	2026-09-18	Mack, Helen & Murray	Columbarium 26	Reimbursement for posting error -	20.00	20.00
31563	2026-09-18	Millard Holdings Ltd	253	White Ice - 18 bags	739.26	
			254	4 bags premium - curling rink	510.60	1,249.86
31564	2026-09-18	MuniSoft	2026/27-02328	24 port Network Switch - Gigabit	551.58	551.58
31565	2026-09-18	Neumeier, Tara	Sept 2026 Tara	Cell Phone Subsidy	35.00	
			09/10/26	Reimburse Physician Career Fair	347.44	382.44
31566	2026-09-18	Northbound	260397	Monthly invoice summary	275.63	275.63
31567	2026-09-18	Phillips, Mary	PDA Sept 2026	PDA Reimbursement - Sept 2026	190.00	190.00
31568	2026-09-18	Phillips, Morris	Sep 2026 Morris	Cell Phone Subsidy	35.00	35.00
31569	2026-09-18	Pioneers' Haven Co. Inc.	Toni Clark-3	In Memory of Toni Clark	50.00	
			Barb Ternes-2	In Memory of Barb Ternes	100.00	150.00
31570	2026-09-18	Prairie Bylaw	Issued	Lewicki, Matthew		

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			2616	Bylaw Services - Sept 11, 2026	946.40	946.40
31571	2026-09-18	Prairie Branches	943	Custom Paper Shredding Aug 202	15.00	
			944	Custom Lawn Service TTP Aug 20	160.00	175.00
31572	2026-09-18	RM of Progress No. 351	20260906	500mm couplers, nuts and bolts	144.90	144.90
31573	2026-09-18	Red Dog Solutions	0086		550.56	550.56
31574	2026-09-18	Reed-Pauls, Sullivan	Sep 2026 Sully	Cell Phone Subsidy	26.95	26.95
31575	2026-09-18	Rev Energy Services Ltd.	28346	Fix player's entrance gate	260.85	260.85
31576	2026-09-18	Rona Macklin	381744	Paint, drywall roll, floor self leveling	557.89	557.89
31577	2026-09-18	Saskatchewan Research Council	3037790	Water Analysis	34.65	
			3037883	Water Analysis	34.65	69.30
31578	2026-09-18	Schlosser-Mitchell, Jessica Margaret	Sept 2026 Jess	Fuel Subsidy	50.00	50.00
31579	2026-09-18	Schraefel, Adam	Sept 2026 Adam	Cell Phone Subsidy	35.00	35.00
31580	2026-09-18	Schlosser, James	Sep 2026 Jim	Cell phone subsidy	35.00	35.00
31581	2026-09-18	Sieben's Meats	Curb Incentive	Curb Appeal Incentive - Signs	1,898.10	1,898.10
31582	2026-09-18	Town of Kerrobert	Sep 26 #537 JS	Account 537 - Schlosser UT/TX	384.84	
			Sep 26 #132 DV	Roll #132-Voykin Tax Payment	120.00	504.84
31583	2026-09-18	WFR Wholesale Fire & Rescue Ltd.	INV/2026/4910	QuadraFog Selectable Nozzle	1,711.93	1,711.93
31584	2026-09-18	Witt, Jorja	PDA Sept 2026	PDA Reimbursement - Sept 2026	267.50	267.50
31585	2026-09-18	Western Regional Landfill Inc.	1369	August 2026 Charges	457.92	457.92
Total Computer Cheque:						23,624.40

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2026-0177	2026-09-18	Access Communications Co-op Lt	Oct15-Nov14 26	Oct15-Nov14 26 Cable	135.04	135.04
2026-0178	2026-09-18	Canada Post Corporation	90000675442	Water Analysis Postage	11.45	11.45
2026-0179	2026-09-18	Millsap Fuel Distributors	438890	FD Fuel Aug 2026	210.76	210.76
2026-0180	2026-09-18	SaskPower	Jul14-Aug14 26	Jul 14 - Aug 14 2026 Town Power	12,237.64	12,237.64
2026-0181	2026-09-18	SaskPower	Jul14-Aug14 PAC	Jul14-Aug14 26 436 Pac Power	104.02	104.02
2026-0182	2026-09-18	SaskPower				

Date Printed
2026-09-18 12:06 PM

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ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
		Aug14-Sep14 PAC		Aug14-Sep14 26 436 Pac Power	102.13	102.13
				Total Online Banking:		12,801.04

Total AP: 36,425.44

Certified Correct September 23, 2026



Mayor Michael Mitchell